



Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631

Office: (530) 367-2465 Fax: (530) 367-3498

www.foresthillfire.org

DISTRICT BOARD

RICHARD HERCULES

PRESIDENT

JOHN MICHELINI

VICE PRESIDENT

CHRIS REAMS

DIRECTOR

KEITH DRONE

DIRECTOR

DERRICK PERRY

DIRECTOR

DENNIS MARTIN

FIRE CHIEF

NOTICE OF REGULAR BOARD OF DIRECTORS MEETING AND AGENDA

May 08, 2025 – 6:00pm

Foresthill Fire Protection District Office

24320 Main Street, Foresthill, CA 95631

Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Secretary of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

1. **CALL MEETING TO ORDER:**

2. **FLAG SALUTE:**

3. **ROLL CALL:**

Richard Hercules John Michelini Chris Reams Keith Drone Derrick Perry

MEETING PROCEDURES: All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please wait to be recognized by the President before comment. Turn off cell phones and any other distracting devices.

4. **AGENDA APPROVAL:** Board Action may be taken on any item on this agenda.

5. **PUBLIC COMMENT:** This is the time for any member of the public to address the Board of Directors on any matter NOT on the agenda that is within the subject matter jurisdiction of the district. Directors and staff are limited by law to brief responses and clarifying questions. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Each person commenting must state their name for the record. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President.

6. **CONSENT ITEMS:**

a) Approval of minutes

I. April 10, 2025 Regular Board of Directors meeting

b) Financial Documents

I. FM 10

7. **FIRE CHIEF OPERATIONS REPORT:**

8. **ACTION ITEMS:**

a) Vote on Ballot for FRMS Board of Directors 2025

b) Approve Resolution 2025-02 To allow Placer County to collect taxes for Measure B

- c) Approve Resolution 2025-03 To allow Placer County to collect taxes for Measure M
- d) Approve Resolution 2025-04 To Adopt Updated Board of Directors Bylaws for the Foresthill Fire Protection District.

9. DISCUSSION/INFORMATIONAL ITEMS:

10. REPORTS:

- a) Finance Committee (Michelini/Perry)
- b) Strategic and Long Range Plan Committee (Hercules/Michelini)
- c) Assets and Facilities Committee (Drone/Reams)
- d) Director's Reports

11. NON-AFFILIATED ORGANIZATION REPORTS:

- a) Foresthill Volunteer Firefighters Association
- b) Foresthill & Iowa Hill Fire Safe Council Report

12. CORRESPONDENCE:

13. OLD BUSINESS:

14. CLOSED SESSION:

15. ADJOURNMENT

****Next Regular Meeting: THURSDAY, JUNE 12, 2025****

Foresthill Fire Protection District is committed to accommodate individuals with disabilities to participate in the public meeting process. If you have a special need to attend or participate in our public meetings, please contact our office at (530) 367-2465, in advance of the meeting so that we may make every reasonable effort to accommodate you



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Foresthill Fire Protection District
Minutes of the Board of Directors Meeting
Thursday, April 10, 2025
District Administration Office
24320 Main St., Foresthill, CA 95631

1. CALL MEETING TO ORDER:

- a. Meeting called to order at 6:01pm

2. FLAG SALUTE- Led by Director Drone

3. ROLL CALL OF DIRECTORS:

- a. President Hercules, Vice President Michelini, Directors Reams, Perry and Drone were present.
- b. Chief Martin was present

4. AGENDA APPROVAL:

- a. Vice President Michelini moved to approve the agenda, second by Director Drone, passes 5/0.

5. PUBLIC COMMENT:

- a. None

6. CONSENT ITEMS:

- a. Vice president Michelini moved to pass consent items; minutes of March 13, 2025 Regular Board of Directors meeting, March 17, 2025 Special Board of Directors meeting and Financials for FM 9, second by Director Drone, passes 5/0

7. FIRE CHIEF REPORT:

District Information

- We were fully staffed for the month of March.

Staffing

- We currently have one Firefighter Paramedic vacancy.
- Firefighter/Paramedic application process is continually open.

Incident Responses

- Total calls for service for the month of March - 54
- Last year at this time – 59
- 44 of the 54 calls were EMS
- Ambulance Transports for March of 2025 – 33

Training

- 403 hours for the month of March.
- Monthly Training with the JOA is on-going.

- A Power Point Presentation of the Mine Explosion was presented to the West Placer County (WPC) Training Officers by Capt. Greg Kirk.

Community Risk Reduction

- March inspections - 6 (2 Sprinkler Roughs, 2 Sprinkler Finals, 1 LPG Final and 1 Defensible Space inspection).

Community Interactions

- Nothing to report for the month of March.

Fleet

- Radio issues still exist with the Command Vehicle. Currently working with a company out of Grass Valley for the repairs.
- Type 3 Remount – We have taken possession.
- Type 6 – We have taken possession.

NOTES-

The roof replacement for the Administration building is scheduled to start April 22.

We will be providing ALS staffing for 3 upcoming events, the Western States training run in May, the Western States run in June and the Tevis race in July.

8. ACTION ITEMS:

- a. Goals listed as financial and non-financial. President Hercules has asked if any of the Directors had any questions on what has been presented. Chief Martin mentioned he had spoken to Placer Hills and they are raising their mitigation fees. VP Michelini explained mitigation fees to the public and since it is listed as one of the goals, they will be looking into it. Director Perry moved to accept the goals, second by Director Drone, passes 5/0.
- b. VP Michelini went over the CSA 28 Services report he had put together. This pertains to the area our District covers that is outside our area and our assessment of our costs. Extensive discussion on the report from Board members, public and district Union representation. Most discussion and dissension was regarding the Best Practice Staffing and Operational paragraph and the conclusion portion of the report. Director Perry moved to accept and present the CSA 28 Services Report to the County, second by Director Drone, roll call, passes 4/1.
- c. Middle fork project funds letter was received from Placer County. Amount is \$22,688.09. VP Michelini moved to accept the Middle Fork funds for 2025, second by Director Perry, roll call, passes 5/0. money from the County
- d. President Hercules went over the informational introduction of proposed new bylaws. Will bring to the next Board meeting for approval.

9. DISCUSSION ITEMS CONTINUED:

- a. Regarding the Porter garage repair- the engineer and Elwell construction met with Director Reams. Snow load was an issue. Suggested \$ 8,000.00 as repair. Engineer wants a sign in loft not to store anything there, sign that if heavy snow load is visible, no access to the building. Regarding the driveway at station 90 we are still getting bids.
- b. Regarding arrangement for the Lions club using our training room for the Foresthill Senior Social Center meeting twice a month. President Hercules is still talking to alarm companies. We have discussed entry routine and will provide direction, key, and alarm code to Linda Salvador.

10. REPORTS

- a. Finance Committee- Meeting to review budget requests will be May 08 at 4pm prior to next board meeting.
- b. Strategic and Long-Range Planning- VP Michelini worked on presented document from action items. 2 by 2 meetings are ongoing with other districts.
- c. Assets and Facilities- Fence at station 90 had failed to show up for repair. Trying to reach them.
- d. Directors Report- VP Michelini attended the FH Forum meeting for the chief. New procedures for the meetings- It is now called the MAC- Municipal Advisory Committee. MAC agenda about planning issues and community issues the County provides first, then followed by the Supervisors Forum when she will bring things to the community with our reports, etc. The Foresthill bridge work is actually looking good with the inspections on it and hope to finish by June. Yankee Jims bridge will be closing soon for 3 years with no set date of closure yet. Suggesting the Fire Chief, CAL Fire and OES meet to discuss evacuations for the divide for that time period. LAFCO meeting last evening- MSR was adopted by them without section 5 (mergers and all the financials in it). Foresthill, City of Auburn and Placer County Fire are no longer in the MSR. They will be doing MSR for all special districts for Foresthill on our side of the divide. Next Saturday Apr 19 will be the push-in ceremony for the new engines.

11. NON-AFFILIATED ORGANIZATION REPORTS:

- a. Foresthill Volunteer Firefighters Association- Kick off meeting for the garage sale at the office. Just waiting for us to give them a date for entry. Getting their own insurance.
- b. Foresthill & Iowa Hill Fire Safe Council Report- Fire wise communities meeting will be held May 15 at Brewmasters Deli 5pm-8pm.

12. CORRESPONDENCE:

- a. None

13. OLD BUSINESS:

- a. None

14. CLOSED SESSION

- a. Conference with Real Property Negotiators pursuant to Government Code 54956.8- District facilities
 - i. Out to closed session- 7:13pm
 - ii. Back to regular meeting – 7:35pm
 - iii. Report- no action taken. Staff to be given direction.

15. ADJOURNMENT

- a. Meeting adjourned at 7:36pm.

Respectfully Submitted:



Shonne Epperly-Elgin,
Administrative Assistant



Foresthill Fire Protection District
Financial Report
April, 2025
Fiscal Year 2024-2025
Month 10
83% FY Elapsed

Budget vs. Actual 1

Ambulance Revenue is through 3/31

Income through 3/31

Expense through 4/30

Treasury and Bank Account Balances 7

Treasury Accounts Through 3/31

Bank Account Through 4/30

Total Expenses, FM 10: \$205,604.62

Foresthill Fire Protection District
Budget vs. Actual
July 2024 through April 2025
FM 10 83% FY Elapsed

	<u>Jul '24 - Apr 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
40000 · Property Tax Income				
40010 · TAXES-Current Secured Property	326,931.03	594,329.76	-267,398.73	55.01%
40040 · TAXES-Railroad Unitary Property	201.58	366.51	-164.93	55.0%
40050 · TAXES-Unitary & Op Non-Unitary	8,307.42	15,317.67	-7,010.25	54.23%
40060 · TAXES-Current Unsecured Propert	12,161.97	12,985.46	-823.49	93.66%
40070 · TAXES-Delinquent Secured	0.00	0.00	0.00	0.0%
40090 · TAXES-Delinquent Unsecured	110.16	0.00	110.16	100.0%
40100 · TAXES-Current Supplemental	380.27	13,743.50	-13,363.23	2.77%
40110 · TAXES-Delinquent Supplemental	21.38	0.00	21.38	100.0%
40180 · Other Taxes	0.87	18.79	-17.92	4.63%
Total 40000 · Property Tax Income	348,114.68	636,761.69	-288,647.01	54.67%
42010 · Interest Income - General/Op	30,549.35	20,000.00	10,549.35	152.75%
44350 · Homeowners Tax Relief	462.55	3,003.08	-2,540.53	15.4%
45000 · Ambulance Revenue				
45100 · Service Fees	1,515,333.73	1,374,272.72	141,061.01	110.26%
45200 · Write Downs	-989,870.10	-925,422.78	-64,447.32	106.96%
45400 · Collection Recovery Revenue	200.75			
Total 45000 · Ambulance Revenue	525,664.38	448,849.94	76,814.44	117.11%
46030 · Direct Charges				
46031 · Measure M (2004)	238,196.84	433,085.16	-194,888.32	55.0%
46032 · Measure B (2019)	460,435.36	837,155.20	-376,719.84	55.0%
Total 46030 · Direct Charges	698,632.20	1,270,240.36	-571,608.16	55.0%
47000 · Other Revenue				
47001 · JOA Reimbursement	0.00	15,000.00	-15,000.00	0.0%
47010 · Donations	18,025.00	5,000.00	13,025.00	360.5%
47100 · PCWA Middle Fork Contract	22,178.00	23,000.00	-822.00	96.43%
47200 · Special Events	4,621.88	0.00	4,621.88	100.0%
47250 · Prevention Inspection Fees	15,117.70	13,000.00	2,117.70	116.29%
47260 · Permit and Standby fee	0.00	200.00	-200.00	0.0%
47300 · Report & Copy Fees	0.00	50.00	-50.00	0.0%
47400 · Grant Funding	0.00	0.00	0.00	0.0%
47600 · Strike Team Revenue				
-01 · ST Revenue - Personnel	69,761.03	0.00	69,761.03	100.0%
-02 · ST Revenue-Apparatus	18,497.39	0.00	18,497.39	100.0%
-03 · ST Revenue-Admin Fee	15,558.36	0.00	15,558.36	100.0%
47600 · Strike Team Revenue - Other	103.66	40,777.46	-40,673.80	0.25%
Total 47600 · Strike Team Revenue	103,920.44	40,777.46	63,142.98	254.85%
47700 · Rev Not Listed Elsewhere	1,454.21	0.00	1,454.21	100.0%
47750 · Workmans Comp Reimbursements	0.00	0.00	0.00	0.0%
47950 · Encumbered General Funds	0.00	0.00	0.00	0.0%
47960 · Transfer In from Gen Reserve	0.00	0.00	0.00	0.0%
49030 · Sale of Property	0.00	0.00	0.00	0.0%

Foresthill Fire Protection District
Budget vs. Actual
July 2024 through April 2025
FM 10 83% FY Elapsed

	Jul '24 - Apr 25	Budget	\$ Over Budget	% of Budget
47000 · Other Revenue - Other	0.00	0.00	0.00	0.0%
Total 47000 · Other Revenue	165,317.23	97,027.46	68,289.77	170.38%
Total Income	1,768,740.39	2,475,882.53	-707,142.14	71.44%
Expense				
51000 · Salary & Benefits				
10 · Fire Chief				
49 · Life Insurance Benefits	1,432.92	1,520.00	-87.08	94.27%
58 · Medical Reimbursement	3,461.55			
85 · Fringe Benefits	14,663.16			
10 · Fire Chief - Other	86,308.20	102,000.00	-15,691.80	84.62%
Total 10 · Fire Chief	105,865.83	103,520.00	2,345.83	102.27%
12 · Deputy Fire Chief	0.00	0.00	0.00	0.0%
13 · Assistant Fire Chief	0.00	25,000.00	-25,000.00	0.0%
14 · Business Manager	45,946.99	63,523.20	-17,576.21	72.33%
16 · Admin Assistant	23,442.91	23,899.22	-456.31	98.09%
18 · Captains (3)	177,024.02	265,806.37	-88,782.35	66.6%
20 · Engineers (3)	169,867.42	245,117.64	-75,250.22	69.3%
24 · Firefighters	235,539.17	378,469.20	-142,930.03	62.24%
28 · Part-Time Staffing	89,177.57	68,111.68	21,065.89	130.93%
30 · Stipend - Resident Firefighter	3,290.63	6,400.00	-3,109.37	51.42%
32 · JOA Staffing Received	45,071.64	0.00	45,071.64	100.0%
40 · Unemployment Insurance	2,506.67	1,800.00	706.67	139.26%
42 · FICA/Medicare (6.2%) (1.45%)	90,654.59	105,351.00	-14,696.41	86.05%
50 · Healthcare - ER Contribution	65,314.95	144,000.00	-78,685.05	45.36%
52 · Retirement - ER Contribution	61,096.18	107,344.95	-46,248.77	56.92%
53 · Retire. in Lieu of Healthcare	49,451.06	0.00	49,451.06	100.0%
54 · Vacation Benefit Earned	35,897.62	0.00	35,897.62	100.0%
56 · Sick Benefits Earned	35,897.63	0.00	35,897.63	100.0%
57 · Uniform Allowance	7,709.39			
60 · Overtime - Station Staffing	176,130.97	40,000.00	136,130.97	440.33%
62 · Overtime - Discretionary	2,542.01	2,000.00	542.01	127.1%
64 · Overtime - Vacation Cover	31,970.88	65,676.06	-33,705.18	48.68%
66 · Overtime - Sick Leave Cover	7,166.01	49,804.35	-42,638.34	14.39%
70 · Overtime - JOA Staffing Given	4,312.73	15,000.00	-10,687.27	28.75%
72 · Overtime - High Risk Event	1,099.08	3,000.00	-1,900.92	36.64%
74 · Overtime - Training	8,907.90	3,000.00	5,907.90	296.93%
76 · Overtime - Strike Team - Reimb.	43,057.03	0.00	43,057.03	100.0%
80 · Out of Class Pay	1,546.42	2,000.00	-453.58	77.32%
Total 51000 · Salary & Benefits	1,520,487.30	1,718,823.67	-198,336.37	88.46%
61000 · Emergency Operations				
102 · Small Tools & Fire Equipment	216.23	250.00	-33.77	86.49%
103 · Miscellaneous Fire Equipment	495.05	18,106.00	-17,610.95	2.73%
104 · EMS Equipment	1,041.89	5,000.00	-3,958.11	20.84%

Foresthill Fire Protection District
Budget vs. Actual
July 2024 through April 2025
FM 10 83% FY Elapsed

	Jul '24 - Apr 25	Budget	\$ Over Budget	% of Budget
106 · Medical Supplies & Meds	30,453.76	34,750.00	-4,296.24	87.64%
110 · Employee Medical Cert Fees	1,936.00	2,300.00	-364.00	84.17%
112 · Fire Training Equipment	0.00	6,500.00	-6,500.00	0.0%
114 · Training - Fire & EMS	5,054.15	12,000.00	-6,945.85	42.12%
116 · Mutual Aid Reimb. Expenses	340.89	0.00	340.89	100.0%
Total 61000 · Emergency Operations	39,537.97	78,906.00	-39,368.03	50.11%
62000 · Firefighter Health & Safety				
202 · Structural & Wildland PPE	8,963.15	17,500.00	-8,536.85	51.22%
206 · PPE Cleaning	0.00	500.00	-500.00	0.0%
210 · Occu-Med Physicals	1,894.50	3,500.00	-1,605.50	54.13%
212 · Uniforms	11,395.05	11,500.00	-104.95	99.09%
214 · Employee Assistance Program	0.00	750.00	-750.00	0.0%
216 · Fitness Program	0.00	0.00	0.00	0.0%
220 · PPE Repair	0.00	2,500.00	-2,500.00	0.0%
Total 62000 · Firefighter Health & Safety	22,252.70	36,250.00	-13,997.30	61.39%
63000 · Station & Grounds				
302 · Cleaning Supplies	2,518.49	4,000.00	-1,481.51	62.96%
308 · Building Maintenance				
310 · District Office				
.01 · Admin Annual Backflow Test	0.00	60.00	-60.00	0.0%
310 · District Office - Other	321.52	7,533.34	-7,211.82	4.27%
Total 310 · District Office	321.52	7,593.34	-7,271.82	4.23%
312 · Fire Station #88				
.02 · FS 88 Annual Backflow Test	0.00	60.00	-60.00	0.0%
312 · Fire Station #88 - Other	8,506.87	4,620.83	3,886.04	184.1%
Total 312 · Fire Station #88	8,506.87	4,680.83	3,826.04	181.74%
314 · Fire Station #89	0.00	0.00	0.00	0.0%
316 · Fire Station #90				
-1 · FS 90 Major Repairs	0.00	0.00	0.00	0.0%
.04 · FS 90 Annual Backflow Test	0.00	60.00	-60.00	0.0%
316 · Fire Station #90 - Other	2,134.65	2,120.83	13.82	100.65%
Total 316 · Fire Station #90	2,134.65	2,180.83	-46.18	97.88%
318 · Porter Garage	3,209.65	0.00	3,209.65	100.0%
308 · Building Maintenance - Other	0.00	7,500.00	-7,500.00	0.0%
Total 308 · Building Maintenance	14,172.69	21,955.00	-7,782.31	64.55%
330 · Pest Control				
331 · Admin	484.00	552.00	-68.00	87.68%
332 · FS #88	489.00	552.00	-63.00	88.59%
333 · FS #90	489.00	552.00	-63.00	88.59%
334 · FS #89	586.00	552.00	34.00	106.16%
Total 330 · Pest Control	2,048.00	2,208.00	-160.00	92.75%
335 · Utilities				
340 · PG&E				

Foresthill Fire Protection District
Budget vs. Actual
July 2024 through April 2025
FM 10 83% FY Elapsed

	<u>Jul '24 - Apr 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
341 · Porter Garage	1,990.07	1,300.00	690.07	153.08%
342 · Street Light	103.28	150.00	-46.72	68.85%
343 · Admin Office	3,242.61	2,950.00	292.61	109.92%
344 · FS #88	6,573.53	5,800.00	773.53	113.34%
345 · FS #89	327.78	1,452.00	-1,124.22	22.57%
346 · FS #90	5,259.29	4,850.00	409.29	108.44%
Total 340 · PG&E	17,496.56	16,502.00	994.56	106.03%
350 · Propane				
351 · FS #88	2,957.09	5,600.00	-2,642.91	52.81%
353 · FS #90	1,985.39	4,000.00	-2,014.61	49.64%
354 · Admin Ofc - Propane	1,357.53	2,500.00	-1,142.47	54.3%
Total 350 · Propane	6,300.01	12,100.00	-5,799.99	52.07%
360 · Telephones & Cell Phones				
361 · Admin Office	2,939.80	3,450.00	-510.20	85.21%
362 · FS #88	1,307.89	1,600.00	-292.11	81.74%
363 · FS #90	1,291.64	1,600.00	-308.36	80.73%
364 · Cell Phones/Data Plans	3,741.50	1,644.00	2,097.50	227.59%
365 · Alert Radio System Phone	1,257.31	1,500.00	-242.69	83.82%
Total 360 · Telephones & Cell Phones	10,538.14	9,794.00	744.14	107.6%
370 · Water				
371 · Admin Office	739.79	1,050.00	-310.21	70.46%
373 · Gold St. Stand Pipe	1,245.49	1,650.00	-404.51	75.48%
374 · FS #88	845.21	1,100.00	-254.79	76.84%
375 · FS #90	757.42	1,000.00	-242.58	75.74%
376 · Porter Garage	148.79	360.00	-211.21	41.33%
Total 370 · Water	3,736.70	5,160.00	-1,423.30	72.42%
Total 335 · Utilities	38,071.41	43,556.00	-5,484.59	87.41%
Total 63000 · Station & Grounds	56,810.59	71,719.00	-14,908.41	79.21%
64000 · Fire Prevention				
402 · Prevention Supplies	75.04			
404 · Community Education	0.00	250.00	-250.00	0.0%
408 · NFPA Publications	0.00	200.00	-200.00	0.0%
410 · Code Books	0.00	400.00	-400.00	0.0%
Total 64000 · Fire Prevention	75.04	850.00	-774.96	8.83%
65000 · Emergency Preparedness				
506 · Alert Radio System	1,662.38	250.00	1,412.38	664.95%
Total 65000 · Emergency Preparedness	1,662.38	250.00	1,412.38	664.95%
69800 · Uncategorized Items	40,573.31	0.00	40,573.31	100.0%
70000 · Administration				
604 · Workers' Comp	116,780.80	100,198.00	16,582.80	116.55%
606 · Insurance (except W. Comp)				
606-1 · Liability	57,318.30	92,619.96	-35,301.66	61.89%
606-2 · Property Insurance	12,845.70	0.00	12,845.70	100.0%

Foresthill Fire Protection District
Budget vs. Actual
July 2024 through April 2025
FM 10 83% FY Elapsed

	<u>Jul '24 - Apr 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
606-3 · Deadly Weapon Insurance	65.90	0.00	65.90	100.0%
606-4 · Pollution Insurance	385.30	0.00	385.30	100.0%
606-5 · Cyber Insurance	1,466.40	0.00	1,466.40	100.0%
606-6 · Crime Insurance	1,500.00	0.00	1,500.00	100.0%
606 · Insurance (except W. Comp) - Other	2,883.18	0.00	2,883.18	100.0%
Total 606 · Insurance (except W. Comp)	76,464.78	92,619.96	-16,155.18	82.56%
608 · WPCFCA	0.00	360.00	-360.00	0.0%
610 · Assmt. Coll Charges - Measure B	0.00	8,071.03	-8,071.03	0.0%
612 · Assmt. Coll Charges - Measure M	0.00	4,155.86	-4,155.86	0.0%
614 · Measure B Refunds	413.07			
616 · Election Charges	8,093.34	6,700.00	1,393.34	120.8%
618 · Property Tax Collection Fees	0.00	10,631.18	-10,631.18	0.0%
619 · County Admin Contract	0.00	1,250.00	-1,250.00	0.0%
620 · Postal & Shipping Charges	223.35	500.00	-276.65	44.67%
622 · Specialized Printing	161.70	1,500.00	-1,338.30	10.78%
624 · Copier Lease	1,919.80	2,305.00	-385.20	83.29%
626 · Office Equipment & Toner	1,910.39	1,000.00	910.39	191.04%
628 · Meeting Expenses	154.52	450.00	-295.48	34.34%
630 · Office Supplies & Services	1,364.50	2,250.00	-885.50	60.64%
632 · Legal Fees	24,267.02	6,000.00	18,267.02	404.45%
634 · CPA Annual Audit	10,875.00	10,875.00	0.00	100.0%
636 · Incident Report License SFTWR	0.00	6,000.00	-6,000.00	0.0%
638 · Accounting Expenses	1,750.00	1,500.00	250.00	116.67%
640 · Payroll Processing Fees	2,508.35	1,700.00	808.35	147.55%
642 · Information Technology	13,703.86	10,300.00	3,403.86	133.05%
644 · Target Solution Online Training	0.00	0.00	0.00	0.0%
646 · SCHED/Payroll Software	2,272.92	2,000.00	272.92	113.65%
648 · Promotional Testing Expense	483.31	1,000.00	-516.69	48.33%
652 · Ambulance Refunds	1,346.71	0.00	1,346.71	100.0%
656 · Banking Fees	263.99	360.00	-96.01	73.33%
658 · SSV Service Fees	1,387.60	1,150.00	237.60	120.66%
662 · Ambulance Billing Fees	26,700.54	21,649.08	5,051.46	123.33%
666 · GEMT - Admin Fees (Sac Metro)	772.92	0.00	772.92	100.0%
670 · LAFCO	0.00	2,905.00	-2,905.00	0.0%
672 · Background Investigations	7,350.00	5,000.00	2,350.00	147.0%
674 · Intl. Fire Chiefs Assoc. Dues	260.00	300.00	-40.00	86.67%
676 · Advertising	130.50	300.00	-169.50	43.5%
678 · Employee Recognition	0.00	100.00	-100.00	0.0%
682 · Recruitment - Hiring	853.18	1,000.00	-146.82	85.32%
684 · Community CPR Program	0.00	500.00	-500.00	0.0%
Total 70000 · Administration	302,412.15	304,630.11	-2,217.96	99.27%
72000 · Support Services				
702 · Fire Engine Repairs				

Foresthill Fire Protection District
Budget vs. Actual
July 2024 through April 2025
FM 10 83% FY Elapsed

	<u>Jul '24 - Apr 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
703 · Engine 88 (OES)	483.21	0.00	483.21	100.0%
704 · Brush 90-50905	331.92	0.00	331.92	100.0%
705 · Brush 88-050906	731.25	0.00	731.25	100.0%
706 · Engine 90-82495	4,696.09	0.00	4,696.09	100.0%
707 · Water Tender 89-51200	1,633.49	0.00	1,633.49	100.0%
708 · BATT 88-77885	0.00	0.00	0.00	0.0%
709 · Rescue 90-44496	0.00	0.00	0.00	0.0%
710 · Utility 88-77939	0.00	0.00	0.00	0.0%
712 · OES 4614	1,165.00	0.00	1,165.00	100.0%
714 · Command 8800	744.65	0.00	744.65	100.0%
702 · Fire Engine Repairs - Other	0.00	30,000.00	-30,000.00	0.0%
Total 702 · Fire Engine Repairs	9,785.61	30,000.00	-20,214.39	32.62%
730 · Fire Engine Tires	6,528.60	5,500.00	1,028.60	118.7%
740 · Ambulance Repairs				
741 · Medic 90-96074	988.09	0.00	988.09	100.0%
742 · Medic 88-03116	13,746.53	0.00	13,746.53	100.0%
743 · Medic 89-01747	27.87	0.00	27.87	100.0%
740 · Ambulance Repairs - Other	0.00	5,750.00	-5,750.00	0.0%
Total 740 · Ambulance Repairs	14,762.49	5,750.00	9,012.49	256.74%
750 · Ambulance Tires	1,972.09	3,500.00	-1,527.91	56.35%
751 · Preventative Maint.-Ambulance	0.00	4,500.00	-4,500.00	0.0%
762 · Radio Equipment	7,486.10	10,965.67	-3,479.57	68.27%
764 · Fire Extinguisher Service	125.00	600.00	-475.00	20.83%
766 · Ladder Testing	535.00	1,000.00	-465.00	53.5%
768 · Call Notice System	469.56	400.00	69.56	117.39%
770 · Bauer Compressor Maint	1,521.21	1,500.00	21.21	101.41%
772 · SCBA Repair	199.48	1,000.00	-800.52	19.95%
774 · Jaws Service	0.00	2,000.00	-2,000.00	0.0%
776 · Cardiac Monitor	3,274.20	4,911.30	-1,637.10	66.67%
780 · Fuel	26,299.79	36,000.00	-9,700.21	73.06%
784 · Annual Pump Test	0.00	2,000.00	-2,000.00	0.0%
792 · Power Load System Maint	433.61	4,118.25	-3,684.64	10.53%
794 · Power Cot Maintenance	3,836.74	4,118.25	-281.51	93.16%
796 · Hydrant Maint Program	0.00	1,000.00	-1,000.00	0.0%
798 · Generator Service	0.00	1,500.00	-1,500.00	0.0%
800 · SCBA/RIC Flow Testing	4,062.84	1,100.00	2,962.84	369.35%
72000 · Support Services - Other	68.44			
Total 72000 · Support Services	81,360.76	121,463.47	-40,102.71	66.98%
82000 · Capital Improvements				
82100 · Capital Imp - Transfer Out	0.00	26,654.65	-26,654.65	0.0%
82000 · Capital Improvements - Other	43,058.58	177,217.70	-134,159.12	24.3%
Total 82000 · Capital Improvements	43,058.58	203,872.35	-160,813.77	21.12%
Total Expense	2,108,230.78	2,536,764.60	-428,533.82	83.11%

Foresthill Fire Protection District
Treasury and Bank Account Balances

	Balance	
11000 · Cash in Treasury		
11100 · General Fund	1,127,768.35	AS OF 3/31/2025
		Type 3 Remount Payment 2 of 7
		pd. 2/19/2025
		\$55,861.50
11110 · Capital Fund	6,140.29	AS OF 3/31/2025
11300 · Contingency	50,000.00	AS OF 4/30/2025
11112 · Capital Improvement Fund	134,756.23	AS OF 4/30/2025
11400 · Vacation & Sick Reserve	78,423.02	AS OF 4/30/2025
<u>Total 11000 · Cash in Treasury</u>	<u>1,397,087.89</u>	
12000 · Bank - WF Operating Acct	57,373.32	AS OF 4/30/2025
Total Wells Fargo Bank	57,373.32	
TOTAL	<u>1,454,461.21</u>	

FIRE CHIEF REPORT

District Information

- We were fully staffed for the month of April.

Staffing

- We currently have one Firefighter Paramedic vacancy.
- Firefighter/Paramedic application process is continually open.

Incident Responses

- Total calls for service for the month of April – 51
- Last year at this time – 63
- 35 of the 51 calls were EMS
- Ambulance Transports for April of 2025 – 30

Training

- 285 hours for the month of April.
- Monthly Training with the JOA is on-going.
- Auto Extrication Training with all Placer County Departments at end of May.

Community Risk Reduction

- April inspections - 7 (2 Sprinkler Roughs, 1 Sprinkler Finals, and 4 Plan Check Reviews).

Community Interactions

- The Easter Bunny had a great turnout this year at the park.
- The Push-In Ceremony was well attended by the Community and other agencies.

Fleet

- Radio issues still exist with the Command Vehicle. I am currently working with a company out of Grass Valley for the repairs.
- Type 3 Remount – Has been returned to Mark-West for some warranty work and the radio installation.

- Brush 88 is OOS and is at G&T for repairs. Volcano Creek was unable to determine the power loss.
- Medic 88 has been repaired and in service.

Bistolfo, Amanda

Mon, Apr 28,
10:15 AM (4 days ago)

to Maria, Ramon, Jon

Dear FRMS Voting Members:

This is a reminder that an election is to be held to fill three expiring positions and two partial terms on the FRMS Board of Directors. There are several candidates running for these positions.

How candidates are elected:

- The three candidates with the **highest** number of votes will serve a **three-year term** from July 1, 2025, through June 30, 2028.
- The two candidates with the **next-highest** number of votes will fill the **two-year partial terms** from July 1, 2025, to June 30, 2027.

Important: Each voting district may complete one ballot.

Ballot: Please follow the link below to complete the online ballot by **Thursday, May 15, 2025:**

<https://survey.alchemer.com/s3/8230625/FRMS-Board-of-Directors-Ballot-2025>

*Ballots received after the deadline will not be counted.**

Please let me know if you have any questions.

Thank you,

Amanda Bistolfo | Pooling Administration Analyst

Sacramento, CA

DIRECT 916.244.1190

EMAIL amanda.bistolfo@sedgwick.com

BALLOT - Select up to FIVE candidates to serve on the FRMS Board of Directors. The three Board members with the **highest** number of votes will serve a three-year term of July 1, 2025 to June 30, 2028. The two Board members with the **next-highest** votes will fill the two-year partial terms from July 1, 2025 to June 30, 2027. *

- Steve Akre, Sonoma Valley Fire District (incumbent)
- Jim Comisky, South Lake County Fire District (incumbent)
- Steve Kovacs, Murphys Fire Protection District (incumbent)
- Tommy Hellyer, Tiburon Fire Protection District
- Katherine Medeiros, South Placer Fire Protection District
- Mark Pomi, Kentfield Fire Protection District
- Justin Yelinek, Amador Fire Protection District

CANDIDATE SUMMARY OF EXPERIENCE

Candidate: Steve Akre, Fire Chief

District Name: Sonoma Valley Fire District

Summary of Experience: Chief Steve Akre currently serves as the Board President of FRMS, as Fire Chief of Sonoma Valley Fire District, as President of the Sonoma County Fire Chiefs Association and the REDCOM Board (Fire and EMS Dispatch JPA), and as the Northern Division Director of the CalChiefs E-Board. He continues to be actively involved in all aspects of improving Fire and Emergency services at both a local and regional level. Chief Akre hopes to continue to be a part of the collaborative work of FRMS to ensure the best worker's compensation and employee benefits programs in the most cost-effective way possible. In Chief Akre's time on the Board, FRMS has also taken many important steps to address firefighter health and wellness, including behavioral health initiatives; made significant progress by re-investing reserves into a more cost-effective second tier of coverage; and has expanded opportunities for annual physicals.

Candidate: Jim Comisky, Director

District Name: South Lake County Fire District

Summary of Experience: Chief Comisky (retired) has been involved in the Fire Service since 1978, serving from Firefighter to Assistant Fire Chief and from small rural agencies, to the US Air Force, and several moderately sized departments. In addition to those years of service, he has been a Fire Board member for the South Lake County Fire Protection District for nearly 15 years. Additionally he is the immediate Past President for Fire Districts Association of California and

served as President for four years, and as a Zone Director for FDAC for 10 years. He places Firefighter Wellness as the top priority. Proactive annual physicals and mental health are key.

Candidate: Tommy Hellyer, Fire Chief

District Name: Tiburon Fire District

Summary of Experience: Chief Hellyer would be a great addition to the FRMS Board. He has tremendous experience in operations, training, has served as Assistant Chief for the past nine months and was recently promoted to Fire Chief on March 1st. He is passionate about firefighter health and safety, behavioral health, and managing Injury and Illness Prevention Programs. Thank you for your strong consideration of Chief Hellyer.

Candidate: Steve Kovacs, Fire Chief

District Name: Murphys Fire Protection District

Summary of Experience: Steve Kovacs has over 44 years of emergency service experience, including 15 years as a Fire Chief. He started in 1981 with the Ebbetts Pass Fire District, serving for 31 years and reaching the rank of Battalion Chief. In 1990, he concurrently joined the Murphys Fire Protection District as a volunteer. In 2005, he was promoted to Fire Chief and for 12 years. In 2017, he became the Fire Chief of the Scotts Valley Fire District in Santa Cruz County until retirement in of 2020. Chief Kovacs has an extensive background in leading people, both volunteer and career. He has led and served on many Boards and Committees, including two terms as President of the Fire District's Association of California, President of FDAC Employee Benefit Authority, FIRESCOPE, FRMS, Santa Cruz Fire Agency Insurance Group, State Board of Fire Services and the CFAA Committee. He is also a member of CalChiefs, IAFC, and was recently inducted into the California Fire Chief's Association, Fire Chief's Hall of Fame for 2023.

Candidate: Katherine Medeiros, Business Manager

District Name: South Placer Fire Protection District

Summary of Experience: Ms. Medeiros currently serves as the Business Manager of South Placer Fire District. She is well-versed in areas that fall under the purview of FRMS. She is detail-oriented, a team player, and maintains an understanding of the everchanging laws, regulations, and ordinances affecting workers' compensation. Her knowledge and experience will make her an asset to not just the Board but all of the JPA members. Ms. Medeiros is responsible for risk management in her District, along with all benefits management and is knowledgeable regarding Board meetings and Brown Act requirements.

Candidate: Mark Pomi, Fire Chief

District Name: Kentfield Fire Protection District

Summary of Experience: Chief Pomi is the Fire Chief of the Kentfield Fire Protection District. He has held numerous Board positions over the course of 30+ years in the Fire Service. He is an advocate of agencies joining forces to better serve themselves in markets like pooled insurance. FRMS has had a long history of supporting California Fire Districts by providing better access to Worker's Comp coverage and controlling costs. Chief Pomi has an ability to break down organizational or historical barriers, while strengthening relationships built on trust and integrity. He believes the Fire Risk Management Service organization should continue to have engaging leadership to ensure its members are receiving the benefits of the amazing work completed in the past.

Candidate: Justin Yelinek, Battalion Chief

District Name: Amador Fire Protection District

Summary of Experience: Justin Yelinek is a Battalion Chief at the Amador Fire Protection District. Chief Yelinek would bring professionalism, transparency and knowledge/experience in both EMS and Fire Suppression. His history of hard work in the fire service and track record of accomplishments makes him a qualified candidate. Chief Yelinek previously served on the EBA Board.



STAFF REPORT

DATE: May 08, 2025

TO: Board of Directors

FROM: Administration Staff

SUBJECT: RESOLUTION REQUESTING PLACER COUNTY TO COLLECT MEASURE B CHARGES ON TAX ROLL FOR FY 2025/2026

RECOMMENDATION:

1. The Board of Directors approve Resolution 2025-02 requesting that Placer County collect our Measure B charges on property tax bills for FY 2025/2026..

BACKGROUND/ANALYSIS:

Each year Placer County requires Special Districts wishing to have the county collect their "Direct Charges" via annual property tax bills to submit a resolution adopted by the governing board at the time the direct charges are transmitted to the Tax Collectors office.

FISCAL IMPACTS:

The District usually pays 1% of the revenue collected for Measure B to Placer County. We do not have current expected charge amount from them yet..



Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631

Office: (530) 367-2465 Fax: (530) 367-3498

www.foresthillfire.org

DISTRICT BOARD

RICHARD HERCULES

PRESIDENT

JOHN MICHELINI

VICE PRESIDENT

CHRIS REAMS

DIRECTOR

KEITH DRONE

DIRECTOR

DERRICK PERRY

DIRECTOR

DENNIS MARTIN

FIRE CHIEF

RESOLUTION NO. 2025-02 REQUESTING COLLECTION OF CHARGES ON TAX ROLL FOR TAX YEAR 2025-2026

TAX CODE NUMBER 70015

DIRECT CHARGE NAME Measure B Assessment

Whereas, the **Foresthill Fire Protection District** (hereinafter "District") requests the County of Placer collect on the County tax rolls certain charges which have been imposed pursuant to section 16 of the Government Code by the District, attached hereto, and

Whereas, the County has required as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof,

Now, Therefore, Be It Hereby Resolved by the Board of Directors of the Foresthill Fire Protection District that:

1. The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Placer County comply with all requirements of state law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218).
3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County on the property tax roll of any taxes, assessments, fees and/or charges on behalf of District.
4. In consideration for the County's collection of the charge through the County's property tax roll, the District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's said taxes, assessments, fees and/or charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District, including property taxes.
5. The District agrees that its officers, agents and employees will cooperate with the County by responding to all inquiries referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for response.

6. The District agrees to pay the County for the reasonable and ordinary charges to recoup its costs of placement and collection on the tax rolls at the agreed upon rate of 1% of the taxes, assessments, fees and/or charges, as provided by Government Code sections 29304 and 51800.

Roll Call Vote: AYE NAY ABSENT ABSTAIN _____

Director Hercules _____

Director Michelini _____

Director Reams _____

Director Drone _____

Director Perry _____

Approved By:

Richard Hercules, Board President

Date

Attest:

Patrice Metz, Board Secretary

Date



STAFF REPORT

DATE: May 08, 2025

TO: Board of Directors

FROM: Administration Staff

SUBJECT: RESOLUTION REQUESTING PLACER COUNTY TO COLLECT MEASURE M CHARGES ON TAX ROLL FOR FY 2025/2026

RECOMMENDATION:

1. The Board of Directors approve Resolution 2025-03 requesting that Placer County collect our Measure M charges on property tax bills for FY 2025/2026..

BACKGROUND/ANALYSIS:

Each year Placer County requires Special Districts wishing to have the county collect their "Direct Charges" via annual property tax bills to submit a resolution adopted by the governing board at the time the direct charges are transmitted to the Tax Collectors office.

FISCAL IMPACTS:

The District usually pays 1% of the revenue collected for Measure M to Placer County. We do not have current expected charge amount from them yet.



Foresthill Fire Protection District

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DISTRICT BOARD

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CHRIS REAMS

DIRECTOR

KEITH DRONE

DIRECTOR

DERRICK PERRY

DIRECTOR

DENNIS MARTIN

FIRE CHIEF

RESOLUTION NO. 2025-03 REQUESTING COLLECTION OF CHARGES ON TAX ROLL FOR TAX YEAR 2025-2026

TAX CODE NUMBER 70010

DIRECT CHARGE NAME Measure M Assessment

Whereas, the **Foresthill Fire Protection District** (hereinafter "District") requests the County of Placer collect on the County tax rolls certain charges which have been imposed pursuant to section 16 of the Government Code by the District, attached hereto, and

Whereas, the County has required as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof,

Now, Therefore, Be It Hereby Resolved by the Board of Directors of the Foresthill Fire Protection District that:

1. The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Placer County comply with all requirements of state law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218).
3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County on the property tax roll of any taxes, assessments, fees and/or charges on behalf of District.
4. In consideration for the County's collection of the charge through the County's property tax roll, the District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's said taxes, assessments, fees and/or charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District, including property taxes.
5. The District agrees that its officers, agents and employees will cooperate with the County by responding to all inquiries referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for response.

6. The District agrees to pay the County for the reasonable and ordinary charges to recoup its costs of placement and collection on the tax rolls at the agreed upon rate of 1% of the taxes, assessments, fees and/or charges, as provided by Government Code sections 29304 and 51800.

Roll Call Vote: AYE NAY ABSENT ABSTAIN _____

Director Hercules _____

Director Michelini _____

Director Reams _____

Director Drone _____

Director Perry _____

Approved By:

Richard Hercules, Board President _____
Date

Attest:

Patrice Metz, Board Secretary _____
Date



Foresthill Fire Protection District

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DISTRICT BOARD

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DIRECTOR

KEITH DRONE

DIRECTOR

DERRICK PERRY

DIRECTOR

DENNIS MARTIN

FIRE CHIEF

RESOLUTION No. 2025-04

RESOLUTION TO ADOPT UPDATED BOARD OF DIRECTORS BYLAWS FOR THE FORESTHILL FIRE PROTECTION DISTRICT

Whereas, the Foresthill Fire Protection District is an Independent Special District based in Placer County; and,

Whereas, the California Constitution and the California Government Code stipulate that special districts in their legislative capacity, may determine policies for their operations;

Whereas, Foresthill Fire Protection District has operated with a defined set of Bylaws required to provide standards of management for the district developed in the 2015 time frame;

Whereas, the Board of Directors of the Foresthill Fire Protection District wish to replace the 2015 Bylaws, finding them inadequate for current operations for management of the fire district as fire service and legislative conditions have evolved to reflect updated regulations, and legal requirements in the State of California;

Whereas, the Board of Directors of the Foresthill Fire Protection District, having adopted the use of other Lexipol policies to replace other dated policies for the district;

Whereas, the Board of Directors of the Foresthill Fire Protection District wish to adopt the new Bylaws as defined by, and derived from the Lexipol standards which reflect the legal and policy environs of modern fire districts;

Now, Therefore, be it hereby Resolved and Ordered, by the Board of Directors of the Foresthill Fire Protection District as follows:

1. Adopt and utilize the Foresthill Fire Protection District Bylaws document dated 5/8/2025 for its operations of the district replacing in the entirety, the 2015 Bylaws.

APPROVED, PASSED AND ADOPTED by the Board of Directors of the Foresthill Fire Protection District at a Regular Meeting on the eighth day of May 2025, by the following roll call vote:

AYES: _____

NOES: _____ ABSENT: _____

Richard Hercules, Board President

Date: _____

Attest:

Patrice Metz, Board Secretary

Date: _____