



Foresthill Fire Protection District

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Foresthill Fire Protection District
Minutes of the Finance Committee Meeting
Monday, March 30, 2026

1. **CALL MEETING TO ORDER WITH ROLL CALL OF DIRECTORS:** 10:05 AM with VP John Michelini and Director Derrick Perry present. Chief Martin and Admin staff were also in attendance.
2. **AGENDA APPROVAL:** Both VP Michelini and Director Perry approved the agenda.
3. **ACTION ITEMS:**
 - a. Measure B – final recommendation for applicant exclusion cannot be made at this time. The letter from Placer Land Trust is evidence for the exemption to be approved; however, clarification on the parcels is needed since the letter indicates the same parcel number twice. It was agreed upon that the refund consideration would go back to the date of the original request in 2024 as long as documentation could be produced which showed the Measure B parcel fee was paid.
 - b. Development Mitigation Fee- evaluation of the request for exemption resulted in the following action items.
 - i. Determine if the size and use of the structure will be the same as before; development fees are incurred for new or additional structures which create an added burden on FFPD.
 - ii. Explanation of the 2-phase approach is needed- site plan and project review.
 - iii. Determine how Placer County classifies and zones gymnasiums for building permits, especially when they are within an industrial area.
 - iv. Determine what the current zoning for the build site is.
 - c. Development Mitigation fees- consider seeking bids for engineering study to update the current fee structure. It was indicated and agreed that a 5-year cycle should be followed to update the fee structure future state. The recommendation was made for the Board to budget for the Engineering study which is approximately \$25,000 -\$30,000.
 - d. Review of an ambulance hardship request was conducted; however, without a FFPD Hardship Policy, ambulance fees and remaining balance would not be waived. Wittman offers payment plans; this will be sent back to Wittman for collection of the remaining balance. The individual will need to coordinate with Wittman based on their ability to pay the balance of \$3191.58 not covered by insurance.
 - e. Revisit fire break at Monte Verde Estates discussion resulted in the following action items or information gaps being identified.
 - i. There was a fund established for the maintenance of this fire break which had a balance of \$34,500.51 from 04/21/2020, was this money ever turned over to Placer County for them to continue maintenance.
 - ii. Determine where the Right of Entry is.
 - iii. Monte Verde Estates HOA will follow up with Placer County to determine what action the County is requesting and what is needed from FFPD.

- f. Review of the current budget through Month 8 highlighted the following items.
 - i. Salary appeared to be over by 4% - we need to validate Strike Team allocation is accurate.
 - ii. Emergency Operations- have we purchased everything we budgeted for?
 - iii. Porter Garage budgetary stipulations- what is the cost to tear down and rebuild? Fire Chief will prepare an impact of loss report for the Porter Garage.
 - iv. Fire Engine Repairs- the Board would like the high-level capture for their review; however, the detailed information specific to each apparatus should still be maintained somewhere for review of any ongoing repair expenses which absorb more of the budget consistently.
 - v. The Capital Improvements budget needs to be separated out as its own account from the FY budget reporting since it skews the overall budget numbers.
 - vi. Capital Improvements and Mitigation fees are separate accounts and should be reported as such.

4. **DISCUSSION ITEMS:** None

5. **ADJOURNMENT:** 11:35 AM

Respectfully Submitted:

Rachel Peeler

Administrative Assistant