



BOARD OF DIRECTORS
Foresthill Fire Protection District
P.O. Box 1099 Foresthill, CA 95631
Office: (530) 367-2465 Fax: (530) 367-3498
www.foresthillfire.org

DISTRICT BOARD
CHRIS REAMS
PRESIDENT
KEVIN GREENE
VICE PRESIDENT
RICHARD ARTHUR
DIRECTOR
TYLER HARKNESS
DIRECTOR
WALTER REED
DIRECTOR

KIRK KUSHEN
FIRE CHIEF

NOTICE OF REGULAR MEETING AND AGENDA
Foresthill Fire Protection District Office
24320 Main Street, Foresthill, CA 95631

REVISED

July 12, 2018 at 6:00 p.m.

Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Secretary of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

FLAG SALUTE:

CALL MEETING TO ORDER WITH ROLL CALL OF DIRECTORS:

Richard Arthur Kevin Greene Tyler Harkness Chris Reams Walter Reed

MEETING PROCEDURES: All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please wait to be recognized by the President before comment. Turn off cell phones and any other distracting devices.

AGENDA APPROVAL: Board Action may be taken on any item on this agenda.

MINUTES APPROVAL:

June 21st Regular Meeting

APPROVAL OF JUNE FINANCIAL REPORT:

FIRE CHIEF OPERATIONS REPORT:

- June Call Volume
- EMS and Fire Report

ACTION ITEMS:

DISCUSSION ITEMS:

1. Volunteer Recruitment Status (Kushen)
2. Explore an MOU (Memorandum of Understanding) between Foresthill Fire, Placer Hills Fire and Newcastle Fire for the Purpose of Sharing Staff. (Kushen) REMOVED
PENRYN FIRE:pm
3. Discuss November Election and Board Seats up for Re-Election. (Reams)

REPORTS

1. Finance Committee (Reams/Greene)
2. MOU Negotiation Committee (Arthur/Harkness)
3. Long Range Plan Committee (Greene/Harkness)
4. Firefighter’s Association (M. Hernandez)

5. Foresthill & Iowa Hill Fire Safe Council Report
6. Director's Reports

CORRESPONDENCE:

- Letter dated 7/2/2018 from Nevada County Professional Firefighters, Local 3800
 - Request to cease collection of agency fees from employees in Local 3800's bargaining unit.

OLD BUSINESS:

PUBLIC COMMENT: This is the time for any member of the public to address the Board of Directors on any matter NOT on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions to comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President.

ADJOURNMENT:

*****Next Regular Meeting: THURSDAY, AUGUST 9, 2018*****

Foresthill Fire Protection District is committed to accommodate individuals with disabilities to participate in the public meeting process. If you have a special need to attend or participate in our public meetings, please contact our office at (530) 367-2465, in advance of the meeting so that we may make every reasonable effort to accommodate you.



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Minutes of Regular Board of Directors Meeting

Thursday, June 21, 2018

Foresthill Fire Protection District Administration Office

24320 Main St.

Foresthill, CA 95631

Video: <https://vimeo.com/276792377>

President Chris Reams called the meeting to order at 6:02 p.m.

Directors in Attendance: Reams, Arthur and Harkness.

Directors Absent: Reed and Greene

Staff in Attendance: Chief Kushen and Secretary Metz.

Approval of Agenda: President Reams requested the following be added to "Discussion Items:" "2. Review letter from MOU Committee to Local 3800 requesting to postpone negotiations on a new contract until after 10/1/2018. This will be post-tax measure election when better financial information will be available." Director Arthur made a motion to approve the agenda as revised. Director Harkness seconds the motion. Motion carries.

Approval of previous Meeting Minutes:

- Director Arthur made a motion to approve the minutes of the May 10th regular meeting as presented. Director Harkness seconds the motion. Motion carries.

Approval of Financial Report:

Total expense is at 92.3% with 91.6% of FY elapsed (through 5/31/18).

- OT –
 - Sept 2018-Dec 2018 \$64,404.30
 - Jan 2018-Mar 2018 \$31,316.19
 - April 2018 \$3,991.07
 - May 2018 \$3,525.05
- We will receive our 3rd Teeter Installment of property tax in June (5%).
- All Strike Team reimbursements have been received with the exception of the "Forks" fire. WT-89 responded into the TNF for 6.9 hours on 5/29. I sent an invoice to the USFS for \$756.57.
- The preliminary budget is just that. A mechanism to keep paying our bills after July 1st. We will have to have a couple of Finance Committee meetings prior to adopting a final budget in September.
- Per Chief's direction, I have tentatively signed us up (with President Reams' approval) for an *Employee Assistance Plan* beginning July 1st. It is through our Workman's Comp carrier, FASIS. The cost for 11 F/T EE's for the entire FY is \$601.92.
- Final numbers for this FY will be available after I receive the Wittman (ambulance billing) report for June which won't arrive until August.
- Placer County is going "live" on July 1st with *Workday*, it's a replacement for the current PAS system. It won't affect our operations, it may change how some of the monthly reports look.

On a positive note, we won't have to wait for the County to send us our monthly reports, I will be able to retrieve them myself after the month closes.

- Director Arthur made a motion to approve the May financials as presented. Director Harkness seconds the motion. Motion carries.

Fire Chief Operations Report:

Significant calls:

Calls for service picking up for the season.

5.5 acre veg fire in Elliot Ranch area. Escaped, abandoned campfire. WT89 responded. 7 hours billed to USFS.

¼ acre veg fire in over grown vacant lot Todd Valley. Cause was likely juveniles partying in heavy brush. FHF notified out of area owner property owner and working with them to clear lot.

Solo, non-injury vehicle accident Foresthill Rd. Crashed through guard rail, over embankment landing sideways in tree.

Solo, non-injury vehicle accident at Yankee Jim's bridge. Drive was turning around and drove off 75' cliff into river. Occupants managed to crawl back to roadway.

Bicyclist rode off 200' cliff at Oxbow reservoir. Stopped 30' above water. FHF, Cal Fire and PCF crews. A high angle rescue operation was set up with the swift water team standing by. Patient, with compound leg fracture, was able to be lowered the 30' to a boat that transported to boat launch. M90 transported to LZ. Care Flight Truckee transported to trauma center. PCSO Falcon 30 stood by in area if needed.

AMR was requested numerous times to cover the district and was only able to provide hard cover at ST90 a couple times.

Special Events:

Western States Endurance Run this Saturday 6/23. FHF unable to staff. Event contracted with AMR for dedicated ambulance. USFS and Cal Fire to assist that ambulance until event moves into FHF District East of Michigan Bluff.

Prevention:

HVA started on Wizard Way property. County is using CCC to do the project. County made the decision to clear entire lot which should take 4 days.

Apparatus:

All currently in service. M90 had a failed head gasket that was repaired. M88 had a recalled water pump replaced at no charge by Dodge.

Facilities: Porter's Garage roof work in progress \$2,500 with Assn. paying \$2,500. ST88 roof next. Work being performed by local contractor with low bid and willing to do both roofs. ST88 is 30 year material - \$16,650.00

Grants: Still waiting for update on regional SCBA \$200,000 grant to replace outdated SCBAs that were originally acquired with grant in 2003.

Also regional radio and prevention grant still pending approval.

Action Items:

1. Adopt Resolution #2018-05, *Resolution of The Board of Directors of The Foresthill Fire Protection District Adopting Intended Ballot Language, and Calling and Providing for an Election to be Held in Said District On September 18, 2018, for the Purpose of Submitting to the Qualified Voters the Question of the Adoption of a Special Fire Tax for Emergency Medical Response and Fire Protection Services, to Approve an Increase in the District's Spending Limit, Requesting the Board of Supervisors to Consolidate with any other Election Conducted on said date, and Requesting Election Services by the Placer County Elections Department.*

- a. President Reams read the ballot language aloud.
- b. There was much general discussion about the amount of the allowable CPI increase. For full text of the discussion, please watch the video: <https://vimeo.com/276792377>.

i. Resident, John Micheleni:

- Believes that a 4% CPI cap will doom this measure. This was the predominate reason the measure in 2017 failed. The public either thought 4% was too high and/or didn't understand how CPI increases work.
- Pointed out that the District needs the \$800k/year influx of cash to its budget in order to survive into the future. Passing the measure is a MUST. If that means having a lower CPI cap, then so be it.

ii. Director Harkness:

- Believes that there should not be a cap so that the measure can keep financial pace with the economy. Otherwise, the District may find itself in this same position in future years because their existing taxes cannot keep pace with inflation.

iii. President Reams and Director Arthur agree that there needs to be a CPI cap, and if it needs to be lower than 4% in order to pass, then that's what the Board should do.

- c. Director Arthur made a motion to adopt Resolution #2018-05 as presented, with the exception of the CPI cap. This shall be changed to an annual maximum of 2.6%.

Director Harkness seconds the motion.

- | | |
|--------------|--------|
| i. Reams | AYE |
| ii. Greene | ABSENT |
| iii. Reed | ABSENT |
| iv. Harkness | AYE |
| v. Arthur | AYE |

Resolution is adopted.

2. Adopt Resolution 2018-03, Notice of Governing Board Member Election.
 - a. Director Arthur made a motion to adopt Resolution #2018-03 as presented. Director Harkness seconds the motion.
 - i. Reams AYE
 - ii. Greene ABSENT
 - iii. Reed ABSENT
 - iv. Harkness AYE
 - v. Arthur AYEResolution is adopted.
3. Adopt PRELIMINARY 2018/2019 Operating Budget.
 - a. Secretary Metz explained that this is a preliminary budget to enable the district to keep paying its bills until a final budget is adopted by the Board in September. The Finance Committee will need to meet soon to firm up numbers for the final budget.
 - b. Director Arthur made a motion to adopt the Preliminary Budget as presented. Director Harkness seconds the motion.
 - i. Reams AYE
 - ii. Greene ABSENT
 - iii. Reed ABSENT
 - iv. Harkness AYE
 - v. Arthur AYEPreliminary budget is adopted.
4. Consider and Approve the Fire Chief and Administrative Services Agreement with Placer Hills FPD for the term of July 1, 2018 – December 31, 2018 at a cost of \$30k.
 - a. Director Arthur made a motion to accept the agreement with the following changes:
 - i. §5.2 Replace 30 days with 90 days.
 - ii. §5.4 Replace 30 days with 90 days.Director Harkness seconds the motion.
Motion carries.
5. Placer County Local Agency Formation Commission: Call for nominations for the Special District Representative.
 - a. Chief Kushen reported that the Newcastle Board has voted to nominate their Director, Bill Kahrl for the LAFCO position. Chief reviewed Mr. Kahrl's qualifications and urged the FFPD Board to support Director Kahrl's nomination.
 - b. Director Arthur made a motion to support NFPD Director Bill Kahrl's nomination for LAFCO Special District Representative. Director Harkness seconds the motion.
Motion carries.

Discussion Items:

1. Volunteer Recruitment Status.
 - a. We have received 0 Volunteer applications.
2. Review letter from MOU Committee to Local 3800 requesting to postpone negotiations on a new contract until after 10/1/2018. This will be post-tax measure election when better financial information will be available.
 - a. Secretary Metz read the letter aloud.

Reports:

1. Finance Committee (Reams/Greene)
 - a. A meeting will be scheduled at the earliest convenience.
2. MOU Negotiations (Arthur/Harkness)
 - a. Covered in Discussion Item #2.
3. Long Range Plan Committee
 - a. None
4. Firefighter's Association
 - a. Association President, Mondo Hernandez reported that currently the Association is gearing up for the garage sale.
5. Iowa Hill and Foresthill Fire Safe Council
 - a. None
6. Director's Reports
 - a. None

Correspondence:

- None

Old Business:

- None

Public Comment:

- None

Meeting adjourned by President Reams at 7:15 p.m.

NEXT REGULAR MEETING: THURSDAY, JULY 12, 2018 6:00 P.M.

Respectfully Submitted:



Patrice Metz, Board Secretary



Foresthill
Fire Protection District
Financial Report
June, 2018
Fiscal Year 2017-2018
Month 12
100% FY Elapsed

YTD Budget vs. Actual	1
Fire Facility Fees	7
Check Register	9
Strike Team Report	10
Overtime Reports, PP 12 and PP 13	11
Total Expenses, FM 12:	\$112,184.45

Foresthill Fire Protection District
Budget vs. Actual FM 12
 July 2017 through June 2018, 100% FY Elapsed

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 - Tax Income				
40100 - Correct Secured Property	422,881.91	423,864.00	(982.09)	99.77%
40200 - Unitary & Op Non-Unitary	10,752.95	11,319.00	(566.05)	95.0%
40300 - Correct Unsecured Property	9,440.63	9,613.00	(172.37)	98.21%
40500 - Prior Property Unsecured	73.63	5,000.00	(4,926.37)	1.47%
40510 - Prior Property Secured	(3.20)			
40700 - Supplemental Property Current	7,903.69	8,409.00	(505.31)	93.99%
40710 - Supplemental Property Prior	19.41			
40900 - Other	258.69	279.00	(20.31)	92.72%
Total 40000 - Tax Income	451,327.71	458,484.00	(7,156.29)	98.44%
41000 - Development Fees				
41100 - Development Fees	49,167.04	60,000.00	(10,832.96)	81.95%
41200 - Direct Charges	338,359.84	340,379.00	(2,019.16)	99.41%
41700 - Homeowners Prop Tax Reduction	3,417.22	3,403.00	14.22	100.42%
41900 - Interest Income				
41910 - Interest - General	2,676.21	2,500.00	176.21	107.05%
41920 - Interest - Capital	3,769.16	2,500.00	1,269.16	150.77%
Total 41900 - Interest Income	6,445.37	5,000.00	1,445.37	128.91%
42000 - Ambulance Income				
42100 - Service Fees	698,506.66	894,390.00	(195,883.34)	78.1%
42500 - Write Down	(424,010.54)	(656,482.00)	232,471.46	64.59%
42600 - GEMT	36,705.05	0.00	36,705.05	100.0%
Total 42000 - Ambulance Income	311,201.17	237,908.00	73,293.17	130.81%
43000 - Other Income				
43010 - Grants (Short Term)	22,824.16	17,889.00	4,935.16	127.59%
43100 - Movie Pay & Special Events	960.00	2,000.00	(1,040.00)	48.0%
43200 - Prevention & Inspection Fees	1,320.00	1,500.00	(180.00)	88.0%
43210 - Report & Copy Fees	145.00	250.00	(105.00)	58.0%
43300 - Strike Team Reimbursements	266,400.35	113,411.00	152,989.35	234.9%
43410 - American Health Education	87.82			
43500 - Monte Verde Fees	0.00	2,700.00	(2,700.00)	0.0%
43900 - Misc. Revenue	462.50			
Total 43000 - Other Income	292,199.83	137,750.00	154,449.83	212.12%
45000 - Sale of Property	8,801.00			
48000 - Donation				
48900 - Other	2,100.00			
Total 48000 - Donation	2,100.00			
Total Income	1,463,019.18	1,242,924.00	220,095.18	117.71%

Foresthill Fire Protection District
Budget vs. Actual FM 12
 July 2017 through June 2018, 100% FY Elapsed

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Gross Profit	1,463,019.18	1,242,924.00	220,095.18	117.71%
Expense				
51001 - Salaries & Wage(Administration)				
160 - Administrative Wages	32,912.50	31,200.00	1,712.50	105.49%
165 - Employee Benefits				
107 - Training	575.00	2,100.00	(1,525.00)	27.38%
155 - Payroll Taxes	63,190.77	60,000.00	3,190.77	105.32%
991 - Vacation & Sick	40,251.69	27,561.00	12,690.69	146.05%
993 - Medical Health & 457 Plan	49,649.12	45,600.00	4,049.12	108.88%
Total 165 - Employee Benefits	<u>153,666.58</u>	<u>135,261.00</u>	<u>18,405.58</u>	<u>113.61%</u>
Total 51001 - Salaries & Wage(Administration)	186,579.08	166,461.00	20,118.08	112.09%
51002 - Salaries & Wages (Fire & Ambul)				
102 - Lieutenants	89,965.71	124,391.00	(34,425.29)	72.33%
103 - EMS Captain	0.00	0.00	0.00	0.0%
104 - Captains	181,810.55	165,000.00	16,810.55	110.19%
105 - Part-Time Daily Staffing	44,612.16	75,000.00	(30,387.84)	59.48%
106 - Pay Per Call/Resident Stipend	2,475.00	2,000.00	475.00	123.75%
109 - Limited Term Employee	80,526.75	109,869.00	(29,342.25)	73.29%
154 - Prevention	0.00	0.00	0.00	0.0%
158 - Engineers	20,986.32			
159 - Firefighters	26,715.40			
161 - Overtime Fire & Ambulance	132,495.73	100,000.00	32,495.73	132.5%
171 - Out of Class Pay	2,600.40	6,000.00	(3,399.60)	43.34%
176 - Instructor - American Health	0.00	0.00	0.00	0.0%
994 - Duty Officers	1,658.49			
Total 51002 - Salaries & Wages (Fire & Ambul)	<u>583,846.51</u>	<u>582,260.00</u>	<u>1,586.51</u>	<u>100.27%</u>
51005 - Salaries & Wages (Strike Team)				
172 - Strike Team Labor	45,070.84	26,000.00	19,070.84	173.35%
174 - Stipend - Backfill	1,285.39	900.00	385.39	142.82%
177 - Strike Team - Overtime	79,570.23	41,000.00	38,570.23	194.07%
Total 51005 - Salaries & Wages (Strike Team)	<u>125,926.46</u>	<u>67,900.00</u>	<u>58,026.46</u>	<u>185.46%</u>
51315 - Workers Comp Insurance				
108 - FDAC-FASIS	65,608.00	64,608.00	1,000.00	101.55%
Total 51315 - Workers Comp Insurance	<u>65,608.00</u>	<u>64,608.00</u>	<u>1,000.00</u>	<u>101.55%</u>
62000 - Services & Supplies (Fire)				
110 - Cleaning Supplies	3,093.98	3,500.00	(406.02)	88.4%
111 - EMS Supplies	0.00	0.00	0.00	0.0%

Foresthill Fire Protection District
Budget vs. Actual FM 12
July 2017 through June 2018, 100% FY Elapsed

	<u>Jul '17 - Jun 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
190 - Small Tools and Equipment	2,318.19	3,000.00	(681.81)	77.27%
Total 62000 - Services & Supplies (Fire)	5,412.17	6,500.00	(1,087.83)	83.26%
62001 - Services & Supplies (Ambulance)				
203 - EMS Equipment	0.00	3,000.00	(3,000.00)	0.0%
204 - EMS Supplies	21,527.12	35,000.00	(13,472.88)	61.51%
Total 62001 - Services & Supplies (Ambulance)	21,527.12	38,000.00	(16,472.88)	56.65%
62140 - General Liability Insurance				
112 - Atwood Insurance	18,159.00	18,000.00	159.00	100.88%
Total 62140 - General Liability Insurance	18,159.00	18,000.00	159.00	100.88%
62290 - Fleet Maintenance (Fire)				
115 - Fire Dist. Parts & Repair				
115-1 - Brush 90-50905	2,961.62			
115-2 - Brush 88-050906	5,911.94			
115-3 - Engine 88-24483	3,278.78			
115-4 - Engine 90-24482	2,638.45			
115-6 - BATT88-77885	431.38			
115-8 - Utility 88-77939	118.00			
115 - Fire Dist. Parts & Repair - Other	40.56	23,000.00	(22,959.44)	0.18%
Total 115 - Fire Dist. Parts & Repair	15,380.73	23,000.00	(7,619.27)	66.87%
116 - Fire District Tires	2,279.56	6,000.00	(3,720.44)	37.99%
Total 62290 - Fleet Maintenance (Fire)	17,660.29	29,000.00	(11,339.71)	60.9%
62291 - Fleet Maintenance (Ambulance)				
208 - Ambulance Parts & Repairs				
208-1 - Medic 90-96074	9,634.13			
208-2 - Medic 88-03116	731.57			
208-3 - Medic 89-01747	9,352.99			
208 - Ambulance Parts & Repairs - Other	887.33	6,200.00	(5,312.67)	14.31%
Total 208 - Ambulance Parts & Repairs	20,606.02	6,200.00	14,406.02	332.36%
209 - Ambulance Tires	886.23	2,800.00	(1,913.77)	31.65%
Total 62291 - Fleet Maintenance (Ambulance)	21,492.25	9,000.00	12,492.25	238.8%
62405 - Maintenance Buildings				
117 - Fire #88	2,139.49	2,000.00	139.49	106.98%
118 - Fire #89	1,138.86	500.00	638.86	227.77%
119 - Fire #90	2,046.08	2,000.00	46.08	102.3%
120 - District Office	636.72	1,000.00	(363.28)	63.67%
133 - Station Equip & Furniture	0.00	1,000.00	(1,000.00)	0.0%
Total 62405 - Maintenance Buildings	5,961.15	6,500.00	(538.85)	91.71%

Foresthill Fire Protection District
Budget vs. Actual FM 12
July 2017 through June 2018, 100% FY Elapsed

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
62439 - Professional Dues				
122 - Placer County Chiefs Assoc.	360.00	360.00	0.00	100.0%
123 - Health & Fitness Program	0.00	1,800.00	(1,800.00)	0.0%
124 - Subscriptions	0.00	0.00	0.00	0.0%
126 - Arson Task Force	100.00			
Total 62439 - Professional Dues	460.00	2,160.00	(1,700.00)	21.3%
62508 - County Direct Charges				
135 - Assessment Collection Charges	3,403.79	3,500.00	(96.21)	97.25%
163 - Election Charges	0.00	0.00	0.00	0.0%
175 - Assessment Reimbursements	281.92			
Total 62508 - County Direct Charges	3,685.71	3,500.00	185.71	105.31%
62517 - 126 Senate Bill 2557	7,346.03	8,361.00	(1,014.97)	87.86%
69801 - Strike Team				
305 - Travel Expense	664.55			
Total 69801 - Strike Team	664.55			
72523 - Office Expenses				
127 - Postal Expense	397.16	500.00	(102.84)	79.43%
128 - Specialized Printing	759.30	1,500.00	(740.70)	50.62%
129 - Copier Lease	4,799.55	5,000.00	(200.45)	95.99%
130 - Office Equipment & Toner	0.00	125.00	(125.00)	0.0%
131 - Computer Equipment	505.24	1,000.00	(494.76)	50.52%
138 - Meeting Expense	51.12	200.00	(148.88)	25.56%
212 - Office Supplies	885.67	1,500.00	(614.33)	59.05%
Total 72523 - Office Expenses	7,398.04	9,825.00	(2,426.96)	75.3%
72555 - Professional Services (Fire)				
132 - Legal Services	6,041.52	7,000.00	(958.48)	86.31%
134 - CPA Audit	4,850.00	4,850.00	0.00	100.0%
136 - Sun Pro Lic	2,030.91	2,155.00	(124.09)	94.24%
137 - Radio Equipment & Repair	2,050.78	2,000.00	50.78	102.54%
139 - Prevention Supplies	0.00	0.00	0.00	0.0%
140 - Educational Materials	0.00	0.00	0.00	0.0%
153 - Occu-Med	324.20	1,000.00	(675.80)	32.42%
157 - Banking Fee's & Check's	635.64	800.00	(164.36)	79.46%
164 - Accounting Services	3,200.00	4,800.00	(1,600.00)	66.67%
167 - Payroll Processing Fees	2,281.92	4,000.00	(1,718.08)	57.05%
168 - Information Technology	6,947.00	7,000.00	(53.00)	99.24%
169 - Fire Chief Contract Services	60,249.99	57,000.00	3,249.99	105.7%
180 - Ladder Testing	626.80	500.00	126.80	125.36%
181 - eDispatch	948.00	1,000.00	(52.00)	94.8%

Foresthill Fire Protection District
Budget vs. Actual FM 12
July 2017 through June 2018, 100% FY Elapsed

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
183 - TargetSolutions	3,200.00	4,000.00	(800.00)	80.0%
184 - Scheduling/Payroll Software	2,095.00	2,000.00	95.00	104.75%
185 - Promotional Testing Expense	0.00	1,000.00	(1,000.00)	0.0%
188 - Bauer Compressors	1,745.04	1,500.00	245.04	116.34%
191 - Jaws Service	1,716.05			
Total 72555 - Professional Services (Fire)	98,942.85	100,605.00	(1,662.15)	98.35%
72556 - Professional Service(Ambulance)				
211 - Wittman Receivable Refund	5,734.70	2,544.00	3,190.70	225.42%
213 - DMV Licensing	0.00	5,000.00	(5,000.00)	0.0%
214 - Physio Control	0.00	3,950.00	(3,950.00)	0.0%
222 - Banking Fee's & Checks	439.30	450.00	(10.70)	97.62%
223 - SSV Service Charges	778.00	750.00	28.00	103.73%
226 - Wittman Billing Services	15,561.23	20,000.00	(4,438.77)	77.81%
228 - EMS Education Expense	75.00			
229 - GEMT ACA Admin Fee	598.72			
Total 72556 - Professional Service(Ambulance)	23,186.95	32,694.00	(9,507.05)	70.92%
82770 - Fuel for Equipment				
141 - Fuel	21,480.28	25,000.00	(3,519.72)	85.92%
Total 82770 - Fuel for Equipment	21,480.28	25,000.00	(3,519.72)	85.92%
82840 - Safety Clothes & Uniforms				
142 - Safety Clothing & Equipment	2,314.55	10,000.00	(7,685.45)	23.15%
143 - Fire Uniforms	3,753.30	7,000.00	(3,246.70)	53.62%
Total 82840 - Safety Clothes & Uniforms	6,067.85	17,000.00	(10,932.15)	35.69%
82844 - Training (Fire)				
144 - Fire Related Training	35.76	3,000.00	(2,964.24)	1.19%
145 - Training Equip. & Supplies	368.00			
146 - Certification & Licensing	284.00	0.00	284.00	100.0%
Total 82844 - Training (Fire)	687.76	3,000.00	(2,312.24)	22.93%
82845 - Training (Ambulance)				
224 - Certification & Licensing	347.35	500.00	(152.65)	69.47%
233 - EMS Training	0.00	500.00	(500.00)	0.0%
Total 82845 - Training (Ambulance)	347.35	1,000.00	(652.65)	34.74%
82965 - Utilities				
148 - P G & E				
148-1 - Porter Garage	856.23			
148-2 - Street Light	146.40			
148-3 - Admin Office	2,111.33			
148-4 - FS 88	2,726.88			

Foresthill Fire Protection District
Budget vs. Actual FM 12
July 2017 through June 2018, 100% FY Elapsed

	<u>Jul '17 - Jun 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
148-5 · FS 89	180.85			
148-6 · FS 90	2,895.57			
148 · P G & E - Other	0.00	10,000.00	(10,000.00)	0.0%
Total 148 · P G & E	8,917.26	10,000.00	(1,082.74)	89.17%
149 · Propane				
149-1 · FS 88	973.29			
149-2 · FS 90	1,739.09			
149-3 · FS 89	128.14			
149-4 · Admin Office	629.75			
149 · Propane - Other	0.00	3,800.00	(3,800.00)	0.0%
Total 149 · Propane	3,470.27	3,800.00	(329.73)	91.32%
150 · Telephone & Cell Phones				
Admin	2,712.38			
FS 88	1,680.49			
FS 90	1,657.57			
150 · Telephone & Cell Phones - Other	3,919.43	11,000.00	(7,080.57)	35.63%
Total 150 · Telephone & Cell Phones	9,969.87	11,000.00	(1,030.13)	90.64%
151 · Water				
151-1 · Admin	1,257.53			
151-2 · FS 89	1,029.73			
151-3 · Gold St. Stand Pipe	1,182.80			
151-4 · FS 88	1,751.18			
151-5 · FS 90	1,055.19			
151 · Water - Other	0.00	6,000.00	(6,000.00)	0.0%
Total 151 · Water	6,276.43	6,000.00	276.43	104.61%
Total 82965 · Utilities	28,633.83	30,800.00	(2,166.17)	92.97%
83547 · LAFCO				
152 · LAFCO	853.48	854.00	(0.52)	99.94%
Total 83547 · LAFCO	853.48	854.00	(0.52)	99.94%
84450 · Capitol Purchases	49,167.04	60,000.00	(10,832.96)	81.95%
Total Expense	1,301,093.75	1,283,028.00	18,065.75	101.41%
Net Ordinary Income	161,925.43	(40,104.00)	202,029.43	(403.76%)
Net Income	161,925.43	(40,104.00)	202,029.43	(403.76%)

FFPD ASSESSMENT FEES
2017-2018

Receipt #	Date Paid	Amount	PAS Date	APN	Year to Date	Balance
1479	4/25/2018	\$ 1,552.00	5/4/2018	027-045-048-000	\$ 42,228.02	
						\$ 203,987.32
Interest	4/30/2018	\$ 385.34				\$ 204,372.66
1480	5/22/2018	\$ 931.20	5/29/2018	258-210-086-000	\$ 43,544.56	
						\$ 205,303.86
1481	5/29/2018	\$ 857.48	6/4/2018	073-360-044-000	\$ 44,402.04	
						\$ 206,161.34
Interest	5/31/2018	\$ 604.59			\$ 45,006.63	\$ 206,765.93
1482	6/4/2018	\$ 2,863.44	6/5/2018	007-045-090-000	\$ 47,870.07	
						\$ 209,629.37
1483	6/6/2018	\$ 325.92	6/7/2018	256-080-061-000	\$ 48,195.99	
						\$ 209,955.29
2023	6/27/2018	\$ 3,715.10		007-140-006-000	\$ 51,911.09	
						\$ 213,670.39
2024	6/27/2018	\$ 1,484.10		257-260-003-000	\$ 53,395.19	
						\$ 215,154.49
EXP	6/30/2018	\$ (2,500.00)			\$ 50,895.19	\$ 212,654.49
Interest	6/30/2018				\$ 50,895.19	\$ 212,654.49

Foresthill Fire Protection District
WFB Check Register
 June 2018

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
06/01/2018	EFT	Universal Premium Fleet Card	\$1,243.05
06/12/2018	EFT	Aflac	\$319.40
06/12/2018	EFT	Verizon	\$230.00
06/20/2018	EFT	Sierra MSP, LLC	\$474.00
06/20/2018	EFT	Universal Premium Fleet Card	\$1,536.57
06/28/2018	EFT	California Choice	\$1,551.13
06/12/2018	12180	Ameritas Life Insurance Corp.	\$438.92
06/12/2018	12181	CIT	\$53.63
06/12/2018	12182	Clark Pest Control	\$75.00
06/12/2018	12183	EverBank	\$216.52
06/12/2018	12184	Foresthill PUD	\$564.61
06/12/2018	12185	Foresthill Valero	\$504.23
06/12/2018	12186	Grants Hardware & Plumbing	\$187.30
06/12/2018	12187	Inland Business Systems	\$119.23
06/12/2018	12188	Life Assist	\$2,530.11
06/12/2018	12189	Occu-Med	\$116.50
06/12/2018	12190	Sacramento Metropolitan Fire District	\$271.47
06/12/2018	12191	Sebastian Telephone	\$538.90
06/12/2018	12192	Staples Advantage	\$298.88
06/12/2018	12193	Wittman Enterprises, LLC	\$1,427.85
06/12/2018	12194	WiZiX Technology Group	\$25.28
06/12/2018	12195	Auburn Ford Lincoln Mercury	\$157.34
06/13/2018	12196	Kaiser Foundation Health Plan	\$3,241.59
06/13/2018	12197	Sacramento Metropolitan Fire District	\$150.73
06/20/2018	12198	International Assn. of FF Local 3800	\$700.00
06/20/2018	12199	Ronks Service Inc.	\$774.77
06/20/2018	12200	Sac-Val Janitorial	\$252.95
06/20/2018	12201	Witmer Public Safety Group	\$405.45
06/28/2018	12202	Foresthill Firefighter Volunteer Assn.	\$100.00
06/28/2018	12203	Innovative Network	\$300.00
06/28/2018	12204	Napoles & Sons Roofing	\$2,500.00
06/28/2018	12205	Wittman Enterprises, LLC	\$2,009.32
06/30/2018	12206	Foresthill PUD	\$564.49
06/30/2018	12207	Staples Advantage	\$275.21
06/30/2018	12208	Advantage Gear, Inc	\$637.80
06/30/2018	12209	Inland Business Systems	\$100.08
06/30/2018	12210	Life Assist	\$3,413.50
06/30/2018	12211	River View International	\$435.56
06/30/2018	12212	Sacramento Metropolitan Fire District	\$176.52
06/30/2018	12213	Witmer Public Safety Group	\$348.93
TOTAL			<u>\$29,266.82</u>

Strike Team
Reimbursement Report
FY 2017/2018

Fire Name	# Hours	# Pers.	Personnel Total	Engine Hours	Engine Reimb.	Admin. Surcharge	Total Dist. Revenue	Total Reimb.	Invoice Rec'd Date	Date Payment Rec'd.
Winters	52.75	3	\$ 5,567.93	36.75	\$ 2,940.00	\$ 850.79	\$ 3,790.79	\$ 9,358.72	8/31/2017	11/13/2017
Garza	493.5	3	\$ 17,363.49	112.00	\$ 8,960.00	\$ 2,632.35	\$ 11,592.35	\$ 28,955.84	10/2/2017	11/28/2017
Detweiler	260.00	3	\$ 27,443.82	170.25	\$ 13,716.00	\$ 4,115.98	\$ 17,831.98	\$ 45,275.80	10/6/2017	12/19/2017
Jacksonville	64.00	3	\$ 6,755.40	48.00	\$ 3,840.00	\$ 1,059.54	\$ 4,899.54	\$ 11,654.94	10/16/2017	12/19/2017
Ponderosa	139.75	3	\$ 14,751.05	96.00	\$ 7,680.00	\$ 2,243.11	\$ 9,923.11	\$ 24,674.16	11/9/2017	3/13/2018
Bally	71.00	3	\$ 7,494.27	48.00	\$ 3,840.00	\$ 1,133.43	\$ 4,973.43	\$ 12,467.70	11/13/2017	3/13/2018
Helena	105.50	3	\$ 11,135.86	72.50	\$ 5,800.00	\$ 1,693.59	\$ 7,493.59	\$ 18,746.19	11/8/2017	1/22/2018
McCourtney	13.00	3	\$ 1,372.19	13.00	\$ 1,025.70	\$ 239.79	\$ 1,265.49	\$ 2,637.68	12/14/2017	5/3/2018
Wind Complex Central LNU Complex	119.00 145.00	3 3	\$ 12,560.82 15,305.21	80.00 97.00	\$ 6,312.00 7,653.30	\$ 1,887.28 2,295.85	\$ 8,199.28 9,949.15	\$ 20,760.10 25,254.36	11/30/2017 12/4/2017	4/4/2018 5/3/2018
Thomas	324.00	4	\$ 45,598.96	220.00	\$ 14,960.00	\$ 6,055.90	\$ 21,015.90	\$ 66,614.86	3/13/2018	5/18/2018
Forks (WT-89) **County	6.90 4	2 4	\$ 287.36 \$ 165,636.36	6.90	\$ 469.20 \$ 77,196.20	\$ - \$ 24,207.60	\$ 469.20 \$ 101,403.80	\$ 756.56 \$ 267,156.90	6/18/2018	USFS Fire

**Only 1 day of deployment in FY 17/18

2018_PP 12
Board OT Report

Total Hours	Reason
5	RT-130
7	Run #256 (WT-89)
1	Run #258 (WT-89)
4	RT-130
4	RT-130
4	RT-130
4	BC Training
4	RT-130
4	RT-130
37	\$999.54

2018_PP 13
Board Overtime Report

Total Hours	Reason
24	B/F Vacation
24	B/F Vacation
24	B/F Vacation
24	Work up as Captain
7.5	Administrative Work
126.7	FLSA
<hr/>	
230.20	\$3,475.54

**FORESTHILL FIRE DISTRICT
CALL BREAKDOWN 2018**

2018	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	%
Animal Rescue	0	0	0	0	0	0							0	0.0%
Structure Fire	0	0	2	0	0	0							2	0.7%
Chimney Fire	0	0	0	2	0	0							2	0.7%
Cooking Fire	0	0	0	0	0	0							0	0.0%
Vehicle Fire	1	0	0	0	0	0							1	0.3%
Vegetation Fire	0	1	0	0	2	1							4	1.3%
Burn Pile/trash/dumpster	0	1	0	3	0	0							4	1.3%
Mutual/Auto Aid/Strike	0	0	0	0	0	0							0	0.0%
Medical Aid	26	20	33	29	38	27							173	56.4%
Transports	19	15	24	21	21	23							123	71.1%
Vehicle Accidents	1	2	1	6	7	6							23	7.5%
Hazardous Leak/explosion	1	1	3	0	0	0							5	1.6%
Hazardous Lines/Electrical	0	1	2	1	2	1							7	2.3%
Public Assist	8	7	10	3	3	4							35	11.4%
Smoke/Unauthorized burn	1	2	1	0	0	2							6	2.0%
Hasty Search	0	0	0	0	0	0							0	0.0%
False Alarm	0	1	1	2	2	2							8	2.6%
Smoke detector no fire	0	0	0	0	0	0							0	0.0%
Severe Weather	0	0	0	0	0	0							0	0.0%
Other or Cancelled en Route	6	8	8	4	5	6							37	12.1%
Totals	44	44	61	50	59	49	0	0	0	0	0	0	307	



Nevada County Professional Firefighters, Local 3800

July 2, 2018

Foresthill Fire Protection District
24320 Main St.
Foresthill, CA 95631

RE: Request to cease collection of agency fees from employees in Local 3800's bargaining unit

Dear Chief Kushen:

Considering the U.S. Supreme Court's decision recently in *Janus v. American Federation of State, County and Municipal Employees, Council 31, et al.*, Local 3800 requests the Foresthill Fire Protection District (FFPD) immediately cease collection by payroll deduction of agency fees (or "fair share" fees) from any employees in Local 3800's bargaining unit who identify themselves as agency fee (or "fair share") payors.

Likewise, Local 3800 requests the FFPD cease requiring employees in Local 3800's bargaining unit who identify themselves as religious or conscientious objectors from making a charitable contribution in lieu of making an agency fee payment.

Local 3800 requests that collection of member dues by payroll deduction continue without interruption for all employees in Local 3800's bargaining unit who are Local 3800 members.

Local 3800 requests the FFPD identify by name, job title, address, and telephone number all employees in Local 3800's bargaining unit who identify themselves as agency fee payers, religious or conscientious objectors, or non-members. This is a continuing request. This request for information is made under the Meyers-Milias-Brown Act and is necessary and relevant to Local 3800's duty of fair representation to employees in its bargaining unit.

If you have any questions regarding this letter, please contact Local 3800 legal counsel:

Joe Rose
Rose Law APC
11335 Gold Express Dr., Ste. 135
Gold River, CA 95670
(916) 273-1260
joe@joeroselaw.com

Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Clayton Thomas", with a long horizontal flourish extending to the right.

Clayton Thomas, President
Nevada County Professional Firefighters, Local 3800