



# **BOARD OF DIRECTORS**

## **Foresthill Fire Protection District**

**P.O. Box 1099 Foresthill, CA 95631**  
**Office: (530) 367-2465 Fax: (530) 367-3498**  
[www.foresthillfire.org](http://www.foresthillfire.org)

**DISTRICT BOARD**  
**CHRIS REAMS**  
**PRESIDENT**  
**KEVIN GREENE**  
**VICE PRESIDENT**  
**RICHARD ARTHUR**  
**DIRECTOR**  
**TYLER HARKNESS**  
**DIRECTOR**  
**WALTER REED**  
**DIRECTOR**

### **NOTICE OF REGULAR MEETING AND AGENDA**

**Foresthill Fire Protection District Office**  
**24320 Main Street, Foresthill, CA 95631**

**December 8, 2016 at 6:00 p.m.**

Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Secretary of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

#### **FLAG SALUTE:**

#### **CALL MEETING TO ORDER WITH ROLL CALL OF DIRECTORS:**

Richard Arthur    Kevin Greene    Tyler Harkness    Chris Reams    Walter Reed

**MEETING PROCEDURES:** All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please wait to be recognized by the President before comment. Turn off cell phones and any other distracting devices.

**AGENDA APPROVAL:** Board Action may be taken on any item on this agenda.

**MINUTES APPROVAL:**    November 3, 2016 Regular Meeting  
                                  November 2, 2016 Blue Ribbon Advisory Committee Minutes  
                                  November 18, 2016 Blue Ribbon Advisory Committee Minutes

#### **APPROVAL OF NOVEMBER FINANCIAL REPORT:**

#### **FIRE CHIEF OPERATIONS REPORT:**

#### **BUSINESS ITEMS:**

#### **ACTION ITEMS:**

1. Administer Oath of Office to Board Members Chris Reams, Richard Arthur and Tyler Harkness.
2. Per Board Bylaw 5.1: Election of Board Officers, President and Vice-President. Term of office is December 1, 2016 – November 30, 2018.  
Recommended action: Elect officers.  
Public Comment:
3. Adopt the following policies:  
5-002 Overtime  
5-003 Compensation  
Recommended action: Adopt policies.  
Public Comment:
4. Staff request to modify the following job descriptions:
  - a. 4-005            Captain
  - b. 4-006            Company Officer

- c. 4-009 Part Time Employee
- d. 4-014 Lieutenant
- e. AP #121 Limited Term Employee

Recommended action: Approve requested modifications.

Public Comment:

5. Approve the AP #119 Scheduling Policy.

Recommended action: Adopt policy.

Public Comment:

6. Approve un-budgeted expenditure of \$1,000.00 from fund #62990 *Fleet Maintenance (Fire)* account #115 *Fire Dist. Parts and Repair* in order to assess the condition of (2) Engines, (2) Brush and the Water Tender.

Recommended action: Approve expenditure.

Public Comment:

7. Staff requests to borrow E-85 from PHFPD. Authorize President Reams to sign the agreement.

Recommended action: Authorize signing of the agreement with PHFPD.

Public Comment:

8. Authorize Chief Gow to negotiate with Local 3800 to modify Article XXIV § A, which would modify the minimum time between when a promotional test bibliography is posted and the test is administered. Currently, it is 45 days.

Recommended action: Authorize Chief Gow to negotiate with Local 3800.

Public Comment:

### **DISCUSSION ITEMS:**

1. Data request by Director Reed and Mr. Lorance for the effort to secure funding from the Bureau of Reclamation.
2. Revision to 2-006 Controlled Substance and Restock Policy.
3. Placer County Funding Update

### **REPORTS**

1. Finance Committee
  - a. Reams/Greene
2. Firefighter Association
3. Blue Ribbon Advisory Committee
4. EMS Operations and Fire Prevention Report
  - a. Call Volume for November.
5. Foresthill & Iowa Hill Fire Safe Council Report:
6. **Director's Reports:**
  - a. Reams
  - b. Greene
  - c. Reed
  - d. Harkness
  - e. Arthur

### **CORRESPONDENCE:**

1. Letter from Pl. Co. Grand Jury giving directions to access the 2015/2016 Final Report.

**OLD BUSINESS:**

**PUBLIC COMMENT:** This is the time for any member of the public to address the Board of Directors on any matter NOT on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions to comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President.

**ANNOUNCEMENT OF CLOSED SESSION:**

**§54957(b) (1)      Complaint against Public Employee**

**RECONVENE OPEN SESSION**

**REPORT OF ANY ACTION TAKEN IN CLOSED SESSION:**

**ADJOURNMENT:**

***Next Regular Meeting: Thursday, January 12, 2017***