



**BOARD OF DIRECTORS**  
**Foresthill Fire Protection District**  
P.O. Box 1099 Foresthill, CA 95631  
Office: (530) 367-2465 Fax: (530) 367-3498  
[www.foreshillfire.org](http://www.foreshillfire.org)

**DISTRICT BOARD**  
**CHRIS REAMS**  
**PRESIDENT**  
**KEVIN GREENE**  
**VICE PRESIDENT**  
**RICHARD ARTHUR**  
**DIRECTOR**  
**TYLER HARKNESS**  
**DIRECTOR**  
**WALTER REED**  
**DIRECTOR**  
**KIRK KUSHEN**  
**FIRE CHIEF**

**NOTICE OF REGULAR MEETING AND AGENDA**  
**Foresthill Fire Protection District Office**  
**24320 Main Street, Foresthill, CA 95631**

**November 9, 2017 at 6:00 p.m.**

Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Secretary of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

**FLAG SALUTE:**

**CALL MEETING TO ORDER WITH ROLL CALL OF DIRECTORS:**

Richard Arthur Kevin Greene Tyler Harkness Chris Reams Walter Reed

**MEETING PROCEDURES:** All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please wait to be recognized by the President before comment. Turn off cell phones and any other distracting devices.

**AGENDA APPROVAL:** Board Action may be taken on any item on this agenda.

**MINUTES APPROVAL:** October 12, 2017 Regular Meeting

**APPROVAL OF OCTOBER FINANCIAL REPORT:**

**FIRE CHIEF OPERATIONS REPORT:**

- October Call Volume
- EMS and Fire Prevention Report

**ACTION ITEMS:**

1. Board to show support for Chief Kushen in the event of the need to down staff, including the possible closure of a station, if it becomes necessary due to a reduction in staff.  
Public Comment:
2. Grant Permission to President Reams to Write a Letter to Placer County Requesting Immediate Funding Aid for Foresthill Fire.  
Recommended action: Grant permission.  
Public Comment:
3. Grant permission to President Reams to work with the County Committee to look for both short and long term solutions to solve Foresthill Fire's funding issues.  
Recommended action: Grant permission.  
Public Comment:

**DISCUSSION ITEMS:**

**REPORTS**

1. Finance Committee
2. Bureau of Reclamation Funding
  - a. Reed
3. Long Range Plan Committee
  - a. Greene/Harkness
4. Consolidation Process
5. Firefighter's Association
6. Foresthill & Iowa Hill Fire Safe Council Report:
7. Director's Reports:

**CORRESPONDENCE:**

- None

**OLD BUSINESS:**

**PUBLIC COMMENT:** This is the time for any member of the public to address the Board of Directors on any matter NOT on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions to comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President.

**ADJOURNMENT:**

***\*\*Next Regular Meeting: THURSDAY, DECEMBER 14, 2017\*\****



## *Foresthill Fire Protection District*

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**FIRE CHIEF**

### Minutes of Regular Board of Directors Meeting

Thursday, October 12, 2017

Foresthill Fire Protection District Administration Office

24320 Main St.

Foresthill, CA 95631

Video:

President Chris Reams called the meeting to order at 6:00 p.m.

**Directors in Attendance:** Chris Reams, Walt Reed and Tyler Harkness.

**Directors Absent:** Kevin Greene and Richard Arthur

**Staff in Attendance:** Chief Kushen and Secretary Metz.

#### **Approval of Agenda:**

Director Reed made a motion to approve the agenda as presented. Director Harkness seconds the motion.

Motion carries.

#### **Approval of previous Meeting Minutes:**

- Director Reed made a motion to approve the minutes of the September 14th regular meeting. Director Harkness seconds the motion. Motion carries.

#### **Approval of Financial Report:**

- Secretary Metz was asked to contact Wittman about a "First Responder Fee" through the Affordable Care Act to see if FFPD is eligible for any reimbursements through the program.
- There are no surprises and nothing out of line in the financials. Total expense is at 26% with 25% of FY elapsed. That is easily explained by the excess bldg. maintenance at FS 88 for the septic tank in July.
- Copier cost at FS 88 higher than normal in September. >1000 color copies were made at a cost of \$180+. Patrice has contacted the copier company to see if they can narrow down what date(s) the copies were made.
- We have sent our "Special Events" resolution to legal asking if it's enforceable in its current form and if so, our best option(s) for pursuing payment from event organizers that refuse.
- Expenses for the apparatus have been broken out in QuickBooks (by apparatus identifier). This will make for better tracking and the ability to monitor the aging fleet's performance. All expenses have been re-coded back to July 1.
- With the deployment of the latest Strike Team, it's looking more and more like we will need to Dry Period Finance in November.
- Our annual audit took place on October 4, 2017. There weren't any surprises and no negative feedback. Patrice is hoping we have the results for the December meeting, however, that is dependent on the Auditor's schedule.

- Patrice is currently working with Wittman (ambulance billing company) to pull the PCR's directly from Image Trend. The project is 80% complete and should be up and running by the November meeting.
- Director Harkness requested that the utilities be broken out by location in QuickBooks in order to track them by actual location.
- Director Reed made a motion to approve the September financials as presented. Director Harkness seconds the motion. Motion carries.

**Fire Chief Operations Report:**

- Currently working on regional and multi-agency training.
- Working on a Captain's academy. Sierra College reports that there are too many fire agencies looking for academy graduates and not enough candidates.
- The tree mortality grant has a little bit more money left.

Significant Events - September 2017

- Strike team Deployment: 10/9/17 – McCourtney Fire Nevada County. Initial attack Type 1. On 1<sup>st</sup> out list for deployment until November 13<sup>th</sup>.
- Significant calls: Sugar Fire – WT89 mutual aid to USFS for veg fire near Sugarpine Reservoir.
- Special events: Overlook Endurance Run – Foresthill to Auburn 9/30/17. Not staffed. No significant impact.
- 3 prior events have been billed and have not paid. \$5,580 total outstanding. Tevis Cup sent a check for \$850 dollars for \$2,880 bill. Attorney reviewing FFPD Special Events resolution is valid and if billing is collectable.
- Grants: Received turn down letter 2016 Assistance to Firefighters Grant to replace SCBA. Foresthill and Placer Hills are working with Sac Metro Fire on regional SCBA grant. If an award is received, it is unlikely to happen before air cylinders time out in April 2018.
- Apparatus: B88 was out of service for a week for age / use related repairs. Front suspension bushings and axle seals, bushings and retainers.
- Equipment: Ladder testing found one 24' ladder needs replacement due to loose rungs (age). Estimate \$700
- Facilities: ST88 Roof. Suggest repair for now?  
Awaiting third proposal. Only 2 proposals returned:  
A. Repair a leak \$250 or time and materials. New roof 30 yr. at \$16,330 / 50 yr. at \$21,337. (no vents or gutters)

- B. Will not bid repair other than time and materials. New "Life Time" (*prorated after 20yrs*) \$20,839 (new vents and gutters included).

**Action Items:**

1. Open and Review Sealed Bid Submitted for Surplus Ambulance.
  - a. Secretary Metz opened the bid that was received. The envelope contained a written bid for \$5000 and a cashier's check for the required \$300 deposit.
  - b. Director Harkness made a motion to accept the \$5000 bid as received. Director Reed seconds the motion.
    - i. Motion carries.
2. Consider Request by FFPD Resident Michael Maguire for Reduced DEVFEE Assessment on Unpermitted Agriculture Building.
  - a. See ATTACHMENT 1 and ATTACHMENT 2.
  - b. President Reams recommended waiving the fee on this Ag. Building since the district does not have a mechanism in place to charge for this type of building. However, when the Capital Improvement Plan is revised next, the Board at that time should decide whether or not to charge for that type of building.
  - c. Director Harkness made a motion to waive the collection of DEVFEE money on APN: 073-360-069-000, a 2,160 sq. /ft. Agricultural Building. Director Reed seconds the motion.
    - i. Motion carries.

**Discussion Items: None**

**Reports:**

1. Finance Committee (Reams/Greene)
  - a. None
2. Bureau of Reclamation Funding:
  - a. Director Reed reported that a proposal was turned in to BOR 2 ½ weeks ago.
3. Long Range Plan Committee
  - a. No report
4. Consolidation Process
  - a. Placer County is looking at the options.
5. Firefighter's Association:
  - a. Best garage sale. Net revenue was \$39,237.78.
  - b. The Garage Sale Volunteer Appreciation Dinner is set for October 28<sup>th</sup>.
  - c. Robert Sinetos is heading up the Halloween festivities this year. All the candy, goody bags and glow in the dark necklaces have been ordered and received.
6. Foresthill & Iowa Hill Fire Safe Council Report:
  - a. None
7. Director's Reports:
  - a. None

**Correspondence:**

- None

**Old Business:**

- None

**Public Comment:**

- Robert Sinetos addressed the Board:
  - Once again, the Fire District is airing their dirty laundry in the local newspaper.
  - Fire service is a “team sport”, this Board needs to start acting as such.
  - Leadership starts at the top and this Board is at the top. If the top is broken, the entire organization will fail.
  - Failure has been a slow process for us which makes it difficult to see, but FFPD is going to hit rock bottom very soon.
- Director Harkness responded:
  - He didn’t realize how bad things are, but now understands the dire situation the District is in

Meeting adjourned by President Reams at 6:55 p.m.

**NEXT REGULAR MEETING: THURSDAY, NOVEMBER 9, 2017 6:00 P.M.**

Respectfully Submitted:



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Patrice Metz, Board Secretary



# ATTACHMENT #1

## *Foresthill Fire Protection District*

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**FIRE CHIEF**

October 9, 2017

To: Board of Directors

Fr: Patrice Metz

Cc: Chief Kushen

Re: Staff Report Regarding Unpermitted Ag. Bldg. Request for DEVFEE Reduction or Waiver

### BACKGROUND INFORMATION:

Sometime in mid-September, FFPD resident, Michael Maguire, 5420 McKeon Ponderosa Wy., had his solar panel contractor come into the administration office to pay development fees on a previously unpermitted agriculture building. According to Mr. Maguire's contractor the building has been in place for at least 30 years. It wasn't until after the installation of solar panels onto the building that Placer County notified Mr. Maguire that he needs to get a permit for the building before they will do the final inspection on the solar panels. The Ag. Building is >2000 sq. /ft.

### STAFF RESEARCH:

FFPD's current *Fire Facilities Impact Report* dated February 25, 2008 lists 4 types of land uses and their established fees:

- Residential           \$.97/sq. ft.
- Commercial         \$1.49/sq. ft.
- Office                 \$1.13/sq. ft.
- Industrial           \$.67/sq. ft.

There isn't a specific fee for Ag. Buildings. The report further states that some property may include more than one use type. In these cases the cost would be calculated at the higher fee.

SEE STATEMENT FROM MR. MAGUIRE.

# ATTACHMENT #2

To the Foresthill Fire Protection Board,

Thank you for your time. I started a project putting solar panels on my barn back in May. I live at 5420 Mckeon Ponderosa way. The installation was given the go ahead by the county. The company installing was local NuSolar. After completion, county then said building needed to be permitted as an Ag building, despite being listed as an outbuilding on records/real estate transactions. Barn was originally built in 1986 by the original property owner-not permitted per county records. At this point I have done everything required, including plans drawn up, plumbing and electrical cleared. The Foresthill Fire District sign off, was the last requirement before permit issued. This district does not have an Ag building fee, only residential and industrial. The initial quoted fee was for residential, 98 cents/sq ft , for a 30 year old barn. I ask the board to review the charge for my Ag building and place a fee in line with local districts. I have spoke to local fire districts regarding Ag building fees. Placer Hills Fire,Georgetown Fire, and El Dorado Fire; all do not charge for Agricultural buildings.

Thank You, Michael Maguire





**Foresthill**  
**Fire Protection District**  
**Financial Report**  
**October, 2017**  
Fiscal Year 2017-2018  
Month 4  
33.3% FY Elapsed

YTD Budget vs. Actual	1
Fire Facility Fees	7
Ambulance Deposits	8
Check Register	9
Strike Team Report	10
Overtime Reports, PP 20 and PP 21	11
<b>Total Expenses, FM 4:</b>	<b>\$91,760.58</b>

**Foresthill Fire Protection District**  
**Budget vs. Actual FM 4**  
July 2017 through October 2017, 33.3% FY Elapsed

	Jul '17 - Oct 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>40000 - Tax Income</b>				
40100 - Correct Secured Property	0.00	423,864.00	(423,864.00)	0.0%
40200 - Unitary & Op Non-Unitary	0.00	11,319.00	(11,319.00)	0.0%
40300 - Correct Unsecured Property	8,692.60	9,613.00	(920.40)	90.43%
40500 - Prior Property Unsecured	0.31	5,000.00	(4,999.69)	0.01%
40700 - Supplemental Property Current	63.93	8,409.00	(8,345.07)	0.76%
40900 - Other	0.00	279.00	(279.00)	0.0%
<b>Total 40000 - Tax Income</b>	<b>8,756.84</b>	<b>458,484.00</b>	<b>(449,727.16)</b>	<b>1.91%</b>
<b>41000 - Development Fees</b>				
41100 - Development Fees	15,328.91	60,000.00	(44,671.09)	25.55%
41200 - Direct Charges	0.00	340,379.00	(340,379.00)	0.0%
41700 - Homeowners Prop Tax Reduction	0.00	3,403.00	(3,403.00)	0.0%
<b>41900 - Interest Income</b>				
41910 - Interest - General	818.52	2,500.00	(1,681.48)	32.74%
41920 - Interest - Capital	884.81	2,500.00	(1,615.19)	35.39%
<b>Total 41900 - Interest Income</b>	<b>1,703.33</b>	<b>5,000.00</b>	<b>(3,296.67)</b>	<b>34.07%</b>
<b>42000 - Ambulance Income</b>				
42100 - Service Fees	217,238.44	894,390.00	(677,151.56)	24.29%
42500 - Write Down	(140,039.73)	(656,482.00)	516,442.27	21.33%
42600 - GEMT	0.00	0.00	0.00	0.0%
<b>Total 42000 - Ambulance Income</b>	<b>77,198.71</b>	<b>237,908.00</b>	<b>(160,709.29)</b>	<b>32.45%</b>
<b>43000 - Other Income</b>				
43010 - Grants (Short Term)	17,888.82	17,889.00	(0.18)	100.0%
43100 - Movie Pay & Special Events	0.00	2,000.00	(2,000.00)	0.0%
43200 - Prevention & Inspection Fees	130.00	1,500.00	(1,370.00)	8.67%
43210 - Report & Copy Fees	15.00	250.00	(235.00)	6.0%
43300 - Strike Team Reimbursements	95,245.30	113,411.00	(18,165.70)	83.98%
43410 - American Health Education	87.82			
43500 - Monte Verde Fees	0.00	2,700.00	(2,700.00)	0.0%
<b>Total 43000 - Other Income</b>	<b>113,366.94</b>	<b>137,750.00</b>	<b>(24,383.06)</b>	<b>82.3%</b>
45000 - Sale of Property	5,000.00			
<b>Total Income</b>	<b>221,354.73</b>	<b>1,242,924.00</b>	<b>(1,021,569.27)</b>	<b>17.81%</b>
<b>Gross Profit</b>	<b>221,354.73</b>	<b>1,242,924.00</b>	<b>(1,021,569.27)</b>	<b>17.81%</b>
<b>Expense</b>				
<b>51001 - Salaries &amp; Wage(Administration)</b>				
160 - Administrative Wages	9,810.00	31,200.00	(21,390.00)	31.44%
165 - Employee Benefits				

**Foresthill Fire Protection District**  
**Budget vs. Actual FM 4**  
 July 2017 through October 2017, 33.3% FY Elapsed

	<u>Jul '17 - Oct 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
107 - Training	275.00	2,100.00	(1,825.00)	13.1%
155 - Payroll Taxes	23,847.32	60,000.00	(36,152.68)	39.75%
991 - Vacation & Sick	8,592.24	27,561.00	(18,968.76)	31.18%
993 - Medical Health & 457 Plan	23,516.08	45,600.00	(22,083.92)	51.57%
<b>Total 165 - Employee Benefits</b>	<b>56,230.64</b>	<b>135,261.00</b>	<b>(79,030.36)</b>	<b>41.57%</b>
<b>Total 51001 - Salaries &amp; Wage(Administration)</b>	<b>66,040.64</b>	<b>166,461.00</b>	<b>(100,420.36)</b>	<b>39.67%</b>
<b>51002 - Salaries &amp; Wages (Fire &amp; Ambul)</b>				
102 - Lieutenants	40,414.60	124,391.00	(83,976.40)	32.49%
103 - EMS Captain	15,497.67	0.00	15,497.67	100.0%
104 - Captains	42,484.46	165,000.00	(122,515.54)	25.75%
105 - Part-Time Daily Staffing	21,997.15	75,000.00	(53,002.85)	29.33%
106 - Pay Per Call/Resident Stipend	1,150.00	2,000.00	(850.00)	57.5%
109 - Limited Term Employee	37,091.55	109,869.00	(72,777.45)	33.76%
154 - Prevention	0.00	0.00	0.00	0.0%
161 - Overtime Fire & Ambulance	88,311.92	100,000.00	(11,688.08)	88.31%
171 - Out of Class Pay	0.00	6,000.00	(6,000.00)	0.0%
176 - Instructor - American Health	0.00	0.00	0.00	0.0%
<b>Total 51002 - Salaries &amp; Wages (Fire &amp; Ambul)</b>	<b>246,947.35</b>	<b>582,260.00</b>	<b>(335,312.65)</b>	<b>42.41%</b>
<b>51005 - Salaries &amp; Wages (Strike Team)</b>				
172 - Strike Team Labor	14,282.38	26,000.00	(11,717.62)	54.93%
174 - Stipend - Backfill	371.83	900.00	(528.17)	41.31%
177 - Strike Team - Overtime	28,104.26	41,000.00	(12,895.74)	68.55%
<b>Total 51005 - Salaries &amp; Wages (Strike Team)</b>	<b>42,758.47</b>	<b>67,900.00</b>	<b>(25,141.53)</b>	<b>62.97%</b>
<b>51315 - Workers Comp Insurance</b>				
108 - FDAC-FASIS	21,536.00	64,608.00	(43,072.00)	33.33%
<b>Total 51315 - Workers Comp Insurance</b>	<b>21,536.00</b>	<b>64,608.00</b>	<b>(43,072.00)</b>	<b>33.33%</b>
<b>62000 - Services &amp; Supplies (Fire)</b>				
110 - Cleaning Supplies	886.90	3,500.00	(2,613.10)	25.34%
111 - EMS Supplies	0.00	0.00	0.00	0.0%
190 - Small Tools and Equipment	1,416.95	3,000.00	(1,583.05)	47.23%
<b>Total 62000 - Services &amp; Supplies (Fire)</b>	<b>2,303.85</b>	<b>6,500.00</b>	<b>(4,196.15)</b>	<b>35.44%</b>
<b>62001 - Services &amp; Supplies (Ambulance)</b>				
203 - EMS Equipment	0.00	3,000.00	(3,000.00)	0.0%
204 - EMS Supplies	6,793.64	35,000.00	(28,206.36)	19.41%
<b>Total 62001 - Services &amp; Supplies (Ambulance)</b>	<b>6,793.64</b>	<b>38,000.00</b>	<b>(31,206.36)</b>	<b>17.88%</b>
<b>62140 - General Liability Insurance</b>				
112 - Atwood Insurance	18,198.00	18,000.00	198.00	101.1%

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<b>Total 62140 - General Liability Insurance</b>	18,198.00	18,000.00	198.00	101.1%
<b>62290 - Fleet Maintenance (Fire)</b>				
<b>115 - Fire Dist. Parts &amp; Repair</b>				
115-1 - Brush 90-50905	2,526.06			
115-2 - Brush 88-050906	3,435.41			
115-3 - Engine 88-24483	2,039.31			
115-6 - BATT88-77885	318.79			
115 - Fire Dist. Parts & Repair - Other	0.00	23,000.00	(23,000.00)	0.0%
<b>Total 115 - Fire Dist. Parts &amp; Repair</b>	8,319.57	23,000.00	(14,680.43)	36.17%
116 - Fire District Tires	0.00	6,000.00	(6,000.00)	0.0%
<b>Total 62290 - Fleet Maintenance (Fire)</b>	8,319.57	29,000.00	(20,680.43)	28.69%
<b>62291 - Fleet Maintenance (Ambulance)</b>				
<b>208 - Ambulance Parts &amp; Repairs</b>				
208-1 - Medic 90-96074	312.94			
208-3 - Medic 89-01747	6,460.54			
208 - Ambulance Parts & Repairs - Other	0.00	6,200.00	(6,200.00)	0.0%
<b>Total 208 - Ambulance Parts &amp; Repairs</b>	6,773.48	6,200.00	573.48	109.25%
209 - Ambulance Tires	0.00	2,800.00	(2,800.00)	0.0%
<b>Total 62291 - Fleet Maintenance (Ambulance)</b>	6,773.48	9,000.00	(2,226.52)	75.26%
<b>62405 - Maintenance Buildings</b>				
117 - Fire #88	1,357.81	2,000.00	(642.19)	67.89%
118 - Fire #89	207.00	500.00	(293.00)	41.4%
119 - Fire #90	327.44	2,000.00	(1,672.56)	16.37%
120 - District Office	217.23	1,000.00	(782.77)	21.72%
133 - Station Equip & Furniture	0.00	1,000.00	(1,000.00)	0.0%
<b>Total 62405 - Maintenance Buildings</b>	2,109.48	6,500.00	(4,390.52)	32.45%
<b>62439 - Professional Dues</b>				
122 - Placer County Chiefs Assoc.	0.00	360.00	(360.00)	0.0%
123 - Health & Fitness Program	0.00	1,800.00	(1,800.00)	0.0%
124 - Subscriptions	0.00	0.00	0.00	0.0%
126 - Arson Task Force	100.00			
<b>Total 62439 - Professional Dues</b>	100.00	2,160.00	(2,060.00)	4.63%
<b>62508 - County Direct Charges</b>				
135 - Assessment Collection Charges	0.00	3,500.00	(3,500.00)	0.0%
163 - Election Charges	0.00	0.00	0.00	0.0%
175 - Assessment Reimbursements	23.16			
<b>Total 62508 - County Direct Charges</b>	23.16	3,500.00	(3,476.84)	0.66%

**Foresthill Fire Protection District**  
**Budget vs. Actual FM 4**  
 July 2017 through October 2017, 33.3% FY Elapsed

	Jul '17 - Oct 18	Budget	\$ Over Budget	% of Budget
62517 · 126 Senate Bill 2557	0.00	8,361.00	(8,361.00)	0.0%
69801 · Strike Team				
305 · Travel Expense	664.55			
<b>Total 69801 · Strike Team</b>	<b>664.55</b>			
<b>72523 · Office Expenses</b>				
127 · Postal Expense	161.08	500.00	(338.92)	32.22%
128 · Specialized Printing	338.31	1,500.00	(1,161.69)	22.55%
129 · Copier Lease	1,544.02	5,000.00	(3,455.98)	30.88%
130 · Office Equipment & Toner	0.00	125.00	(125.00)	0.0%
131 · Computer Equipment	0.00	1,000.00	(1,000.00)	0.0%
138 · Meeting Expense	0.00	200.00	(200.00)	0.0%
212 · Office Supplies	344.68	1,500.00	(1,155.32)	22.98%
<b>Total 72523 · Office Expenses</b>	<b>2,388.09</b>	<b>9,825.00</b>	<b>(7,436.91)</b>	<b>24.31%</b>
<b>72555 · Professional Services (Fire)</b>				
132 · Legal Services	168.00	7,000.00	(6,832.00)	2.4%
134 · CPA Audit	0.00	4,850.00	(4,850.00)	0.0%
136 · Sun Pro Lic	0.00	2,155.00	(2,155.00)	0.0%
137 · Radio Equipment & Repair	0.00	2,000.00	(2,000.00)	0.0%
139 · Prevention Supplies	0.00	0.00	0.00	0.0%
140 · Educational Materials	0.00	0.00	0.00	0.0%
153 · Occu-Med	0.00	1,000.00	(1,000.00)	0.0%
157 · Banking Fee's & Check's	208.90	800.00	(591.10)	26.11%
164 · Accounting Services	960.00	4,800.00	(3,840.00)	20.0%
167 · Payroll Processing Fees	510.00	4,000.00	(3,490.00)	12.75%
168 · Information Technology	2,124.00	7,000.00	(4,876.00)	30.34%
169 · Fire Chief Contract Services	22,249.99	57,000.00	(34,750.01)	39.04%
180 · Ladder Testing	626.80	500.00	126.80	125.36%
181 · eDispatch	948.00	1,000.00	(52.00)	94.8%
183 · TargetSolutions	0.00	4,000.00	(4,000.00)	0.0%
184 · Scheduling/Payroll Software	2,095.00	2,000.00	95.00	104.75%
185 · Promotional Testing Expense	0.00	1,000.00	(1,000.00)	0.0%
188 · Bauer Compressors	417.20	1,500.00	(1,082.80)	27.81%
191 · Jaws Service	1,412.00			
<b>Total 72555 · Professional Services (Fire)</b>	<b>31,719.89</b>	<b>100,605.00</b>	<b>(68,885.11)</b>	<b>31.53%</b>
<b>72556 · Professional Service(Ambulance)</b>				
211 · Wittman Receivable Refund	2,543.11	2,544.00	(0.89)	99.97%
213 · DMV Licensing	0.00	5,000.00	(5,000.00)	0.0%
214 · Physio Control	0.00	3,950.00	(3,950.00)	0.0%
222 · Banking Fee's & Checks	160.37	450.00	(289.63)	35.64%
223 · SSV Service Charges	778.00	750.00	28.00	103.73%

**Foresthill Fire Protection District**  
**Budget vs. Actual FM 4**  
**July 2017 through October 2017, 33.3% FY Elapsed**

	<u>Jul '17 - Oct 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
226 - Wittman Billing Services	6,922.39	20,000.00	(13,077.61)	34.61%
<b>Total 72556 - Professional Service(Ambulance)</b>	<b>10,403.87</b>	<b>32,694.00</b>	<b>(22,290.13)</b>	<b>31.82%</b>
<b>82770 - Fuel for Equipment</b>				
141 - Fuel	6,556.97	25,000.00	(18,443.03)	26.23%
<b>Total 82770 - Fuel for Equipment</b>	<b>6,556.97</b>	<b>25,000.00</b>	<b>(18,443.03)</b>	<b>26.23%</b>
<b>82840 - Safety Clothes &amp; Uniforms</b>				
142 - Safety Clothing & Equipment	0.00	10,000.00	(10,000.00)	0.0%
143 - Fire Uniforms	648.89	7,000.00	(6,351.11)	9.27%
<b>Total 82840 - Safety Clothes &amp; Uniforms</b>	<b>648.89</b>	<b>17,000.00</b>	<b>(16,351.11)</b>	<b>3.82%</b>
<b>82844 - Training (Fire)</b>				
144 - Fire Related Training	0.00	3,000.00	(3,000.00)	0.0%
145 - Training Equip. & Supplies	287.21			
146 - Certification & Licensing	284.00	0.00	284.00	100.0%
<b>Total 82844 - Training (Fire)</b>	<b>571.21</b>	<b>3,000.00</b>	<b>(2,428.79)</b>	<b>19.04%</b>
<b>82845 - Training (Ambulance)</b>				
224 - Certification & Licensing	250.00	500.00	(250.00)	50.0%
233 - EMS Training	0.00	500.00	(500.00)	0.0%
<b>Total 82845 - Training (Ambulance)</b>	<b>250.00</b>	<b>1,000.00</b>	<b>(750.00)</b>	<b>25.0%</b>
<b>82965 - Utilities</b>				
148 - P G & E	4,520.85	10,000.00	(5,479.15)	45.21%
<b>149 - Propane</b>				
149-1 - FS 88	197.49			
149-2 - FS 90	276.25			
149 - Propane - Other	0.00	3,800.00	(3,800.00)	0.0%
<b>Total 149 - Propane</b>	<b>473.74</b>	<b>3,800.00</b>	<b>(3,326.26)</b>	<b>12.47%</b>
<b>150 - Telephone &amp; Cell Phones</b>				
Admin	236.15			
FS 88	152.31			
FS 90	147.31			
150 - Telephone & Cell Phones - Other	2,384.14	11,000.00	(8,615.86)	21.67%
<b>Total 150 - Telephone &amp; Cell Phones</b>	<b>2,919.91</b>	<b>11,000.00</b>	<b>(8,080.09)</b>	<b>26.55%</b>
<b>151 - Water</b>				
151-1 - Admin	81.46			
151-2 - FS 89	85.26			
151-3 - Gold St. Stand Pipe	147.11			
151-4 - FS 88	84.02			
151-5 - FS 90	88.70			

**Foresthill Fire Protection District**  
**Budget vs. Actual FM 4**  
July 2017 through October 2017, 33.3% FY Elapsed

	<u>Jul '17 - Oct 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
151 - Water - Other	1,157.65	6,000.00	(4,842.35)	19.29%
<b>Total 151 - Water</b>	<u>1,644.20</u>	<u>6,000.00</u>	<u>(4,355.80)</u>	<u>27.4%</u>
<b>Total 82965 - Utilities</b>	9,558.70	30,800.00	(21,241.30)	31.04%
83547 - LAFCO				
152 - LAFCO	0.00	854.00	(854.00)	0.0%
<b>Total 83547 - LAFCO</b>	<u>0.00</u>	<u>854.00</u>	<u>(854.00)</u>	<u>0.0%</u>
84450 - Capitol Purchases	0.00	60,000.00	(60,000.00)	0.0%
<b>Total Expense</b>	<u>484,665.81</u>	<u>1,283,028.00</u>	<u>(798,362.19)</u>	<u>37.78%</u>
<b>Net Ordinary Income</b>	<u>(263,311.08)</u>	<u>(40,104.00)</u>	<u>(223,207.08)</u>	<u>656.57%</u>
<b>Net Income</b>	<u><u>(263,311.08)</u></u>	<u><u>(40,104.00)</u></u>	<u><u>(223,207.08)</u></u>	<u><u>656.57%</u></u>

FFPD ASSESSMENT FEES  
2017-2018

Receipt #	Date Paid	Amount	PAS Date	APN	Year to Date	Balance
<b>BALANCE FORWARD</b>						<b>\$ 158,554.96</b>
1457	7/24/2017	\$ 3,641.38	7/27/2017	257-270-002-000	\$ 3,641.38	
						\$ 162,196.34
1458	7/31/2017	\$ 2,328.00	8/2/2017	073-350-015-000	\$ 5,969.38	
						\$ 164,524.34
1459	7/31/2017	\$ 1,179.52	8/2/2017	258-200-044-000	\$ 7,148.90	
						\$ 165,703.86
Interest	7/31/2017	\$ 209.49			\$ 7,358.39	\$ 165,913.35
1460	8/4/2017	\$ 907.92	8/15/2017	258-130-049-000	\$ 8,056.82	
						\$ 166,821.27
1461	8/8/2017	\$ 2,163.10	8/15/2017	257-240-045-000	\$ 10,219.92	
						\$ 168,984.37
1462	8/10/2017	\$ 996.19	8/15/2017	257-140-003-000	\$ 11,216.11	
						\$ 169,980.56
Interest	8/31/2017	\$ 209.01			\$ 11,425.12	\$ 170,189.57
1463	9/1/2017	\$ 155.20	9/15/2017	073-390-074-000	\$ 11,371.31	
						\$ 170,344.77
1464	9/8/2017	\$ 2,037.00	9/15/2017	007-110-027-000	\$ 13,408.31	
						\$ 172,381.77
1464	9/22/2017	\$ 772.12	10/17/2017	064-160-010-000	\$ 14,180.43	
						\$ 173,153.89
Interest	9/30/2017	\$ 218.94			\$ 14,399.37	\$ 173,372.83
Interest	10/31/2017					



**Foresthill Fire Protection District**  
**Ambulance Deposit Detail**  
October 2017

Type	Date	Account	Amount
Deposit	10/03/2017	13200 · Bank - Ambulance Billing	\$ 513.46
Deposit	10/06/2017	13200 · Bank - Ambulance Billing	\$ 7,519.91
Deposit	10/09/2017	13200 · Bank - Ambulance Billing	\$ 2,287.10
Deposit	10/17/2017	13200 · Bank - Ambulance Billing	\$ 2,961.12
Deposit	10/18/2017	13200 · Bank - Ambulance Billing	\$ 4,351.28
Deposit	10/19/2017	13200 · Bank - Ambulance Billing	\$ 3,605.73
Deposit	10/24/2017	13200 · Bank - Ambulance Billing	\$ 389.15
Deposit	10/25/2017	13200 · Bank - Ambulance Billing	\$ 4,382.68
Deposit	10/26/2017	13200 · Bank - Ambulance Billing	\$ 1,607.65
Deposit	10/26/2017	13200 · Bank - Ambulance Billing	\$ 501.26
Deposit	10/31/2017	13200 · Bank - Ambulance Billing	\$ 4,294.15
Deposit	10/31/2017	13200 · Bank - Ambulance Billing	\$ 812.79
			<b>\$ 33,226.28</b>

**Foresthill Fire Protection District**  
**WFB Check Register**  
 October 2017

Date	Num	Name	Paid Amount
10/09/2017	EFT	Verizon	\$ 191.42
10/23/2017	EFT	Aflac	\$ 255.52
10/23/2017	EFT	PG&E	\$ 550.10
10/23/2017	EFT	Sierra MSP, LLC	\$ 474.00
10/23/2017	EFT	Universal Premium Fleet Card	\$ 891.17
10/09/2017	11947	Addison Gibson	\$ 150.00
10/09/2017	11948	Daniel Rotheram	\$ 125.00
10/09/2017	11949	Darlene Serpa	\$ 960.00
10/09/2017	11950	EverBank	\$ 260.98
10/09/2017	11951	FASIS	\$ 16,152.00
10/09/2017	11952	Foresthill PUD	\$ 486.55
10/09/2017	11953	Foresthill Valero	\$ 205.06
10/09/2017	11954	Inland Business Systems	\$ 245.35
10/09/2017	11955	Life Assist	\$ 250.80
10/09/2017	11956	Municipal Emergency Services	\$ 19,274.20
10/09/2017	11957	Nationwide Rertirement Solutions	\$ 7,361.20
10/09/2017	11958	Placer Hills Fire District	\$ 4,750.00
10/09/2017	11959	Riebies Auto Parts	\$ 279.85
10/09/2017	11960	WiZiX Technology Group	\$ 46.99
10/09/2017	11961	Sebastian Telephone	\$ 535.77
10/09/2017	11962	Staples Advantage	\$ 423.81
10/09/2017	11963	Sutter Medical Foundation	\$ 142.00
10/09/2017	11964	UL LLC	\$ 626.80
10/09/2017	11965	Wells Fargo Business Card	\$ 144.69
10/09/2017	11966	Wittman Enterprises, LLC	\$ 1,157.75
10/09/2017	11967	Addison Gibson	VOID
10/09/2017	11968	Grants Hardware & Plumbing	VOID
10/09/2017	11969	Grants Hardware & Plumbing	\$ 89.16
10/23/2017	11970	Aladtec, Inc.	\$ 2,095.00
10/23/2017	11971	California Choice	\$ 1,702.91
10/23/2017	11972	CIT	\$ 58.63
10/23/2017	11973	Dial Long Distance Inc.	\$ 72.09
10/23/2017	11974	International Assn. of FF Local 3800	\$ 700.00
10/23/2017	11975	Legacy Propane	\$ 473.74
10/23/2017	11976	Locksmith on the Divide	\$ 312.90
10/23/2017	11977	Med-Turn Inc.	\$ 201.75
10/23/2017	11978	Placer County Auditor-Controller	\$ 23.16
10/23/2017	11979	Ronks Service Inc.	\$ 2,278.86
10/23/2017	11980	Staples Advantage	\$ 151.94
			<b>\$ 64,101.15</b>

Strike Team  
Reimbursement Report  
FY 2017/2018

Fire Name	# Hours	# Personnel	Personnel Total	Engine Hours	Engine Reimb.	Admin. Surcharge	Total Reimb.	Invoice Rec'd Date	Date Payment Rec'd.
Winters	52.75	3	\$ 5,567.93	36.75	\$ 2,940.00	\$ 850.79	\$ 9,358.72	8/31/2017	
Garza	493.5	3	\$ 17,363.49	112.00	\$ 8,960.00	\$ 2,632.35	\$ 28,955.84	10/2/2017	
Detweiler	260.00	3	\$ 27,443.82	170.25	\$ 13,716.00	\$ 4,115.98	\$ 45,275.80	10/6/2017	
Jacksonville	64.00	3	\$ 6,755.40	48.00	\$ 3,840.00	\$ 1,059.54	\$ 11,654.94	10/16/2017	
Ponderosa	91.50	3	\$ 9,659.67	64.00	\$ 5,120.00	\$ 1,477.97	\$ 16,257.64		
Bally	47.00	3	\$ 4,961.79	32.00	\$ 2,560.00	\$ 752.18	\$ 8,273.97		
Helena	57.50	3	\$ 6,070.26	41.50	\$ 3,320.00	\$ 939.03	\$ 10,329.29		
			<b>\$ 77,822.36</b>		<b>\$ 40,456.00</b>		<b>\$ 130,106.19</b>		

Patrice's best guess

PP 20  
Board OT Report  
09/16-09/29/2017

Total Hours	Reason
24	No P/T Available
1	Late Call
24	Backfill Sick Call
24	FLSA
15	FLSA
24	FLSA
14	FLSA
24	FLSA
24	No P/T Available
24	No P/T Available
24	Backfill Sick Call
14	FLSA
<b>236</b>	<b>\$4,715.02</b>

PP 21  
 OT Report  
 09/30-10/13/2017

Total Hours	Reason
17	Strike Team Backfill
12	Strike Team Backfill
24	Strike Team
24	Strike Team
24	Strike Team
24	Strike Team
14	FLSA
24	FLSA
24	FLSA
24	FLSA
24	FLSA
14	FLSA
14	FLSA
24	<b>FLSA</b>
24	No P/T Available
24	Strike Team OT
24	Strike Team OT
24	Strike Team OT
24	Strike Team OT
24	Cover Trade between Hernandez and Cline. Hernandez went out on strike team and Cline could not work.
20	Strike Team OT
89.46	FLSA
<b>540.46</b>	<b>\$11,780.03</b>

**FORESTHILL FIRE DISTRICT  
CALL BREAKDOWN 2017**

2017	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	%
Animal Rescue	1	0	0	0	0	0	0	0	0	0			1	0.2%
Structure Fire	0	0	1	1	1	1	0	2	0	0			6	1.2%
Chimney Fire	2	0	0	0	0	0	0	0	0	0			2	0.4%
Cooking Fire	0	0	0	0	0	0	0	2	1	0			3	0.6%
Vehicle Fire	0	0	0	0	0	2	0	0	0	0			2	0.4%
Vegetation Fire	0	0	0	0	2	1	1	4	0	3			11	2.1%
Burn Pile/trash/dumpster	0	0	0	0	1	1	0	0	0	0			2	0.4%
Mutual/Auto Aid/Strike	0	0	0	0	0	0	0	0	0	0			0	0.0%
Medical Aid	38	26	24	47	40	53	39	30	40	23			360	69.9%
Transports	23	21	16	31	22	41	30	21	28	21			254	60.5%
Vehicle Accidents	1	0	0	0	0	1	0	3	2	0			7	1.4%
Hazardous Leak/explosion	1	1	0	0	1	1	1	2	1	0			8	1.6%
Hazardous Lines/Electrical	4	2	0	1	0	0	0	0	0	2			9	1.7%
Public Assist	6	2	10	8	2	3	3	5	1	5			45	8.7%
Smoke/Unauthorized burn	0	0	1	0	2	4	5	2	2	1			17	3.3%
Hasty Search	0	0	0	0	0	0	0	0	0	0			0	0.0%
False Alarm	6	0	1	1	0	0	1	0	2	1			12	2.3%
Smoke detector no fire	0	0	0	0	0	0	0	0	0	0			0	0.0%
Severe Weather	0	0	0	1	0	0	0	0	0	0			1	0.2%
Other or Cancelled en Route	1	1	0	6	2	8	5	4	1	1			29	5.6%
<b>Totals</b>	<b>60</b>	<b>32</b>	<b>37</b>	<b>65</b>	<b>51</b>	<b>75</b>	<b>55</b>	<b>54</b>	<b>50</b>	<b>36</b>	<b>0</b>	<b>0</b>	<b>515</b>	