



BOARD OF DIRECTORS
Foresthill Fire Protection District
P.O. Box 1099 Foresthill, CA 95631
Office: (530) 367-2465 Fax: (530) 367-3498
www.foresthillfire.org

DISTRICT BOARD
CHRIS REAMS
PRESIDENT
KEVIN GREENE
VICE PRESIDENT
RICHARD ARTHUR
DIRECTOR
TYLER HARKNESS
DIRECTOR
WALTER REED
DIRECTOR
KIRK KUSHEN
FIRE CHIEF

NOTICE OF REGULAR MEETING AND AGENDA
Foresthill Fire Protection District Office
24320 Main Street, Foresthill, CA 95631

October 12, 2017 at 6:00 p.m.

Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Secretary of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

FLAG SALUTE:

CALL MEETING TO ORDER WITH ROLL CALL OF DIRECTORS:

Richard Arthur Kevin Greene Tyler Harkness Chris Reams Walter Reed

MEETING PROCEDURES: All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please wait to be recognized by the President before comment. Turn off cell phones and any other distracting devices.

AGENDA APPROVAL: Board Action may be taken on any item on this agenda.

MINUTES APPROVAL: September 14, 2017 Regular Meeting

APPROVAL OF SEPTEMBER FINANCIAL REPORT:

FIRE CHIEF OPERATIONS REPORT:

- September Call Volume
- EMS and Fire Prevention Report

ACTION ITEMS:

1. Open and Review Sealed Bid Submitted for Surplus Ambulance. One Bid Received.
Recommended action: Review and Accept or Reject Bid.
Public Comment:
2. Consider Request by FFPD Resident Michael Maguire for Reduced DEVFEE Assessment on Unpermitted Agriculture Building.
Recommended action: Consider request for reduced fee assessment.
Public Comment:

DISCUSSION ITEMS:

REPORTS

1. Finance Committee
2. Bureau of Reclamation Funding
 - a. Reed
3. Long Range Plan Committee
 - a. Greene/Harkness

4. Consolidation Process
5. Firefighter's Association
6. Foresthill & Iowa Hill Fire Safe Council Report:
7. Director's Reports:

CORRESPONDENCE:

- None

OLD BUSINESS:

PUBLIC COMMENT: This is the time for any member of the public to address the Board of Directors on any matter NOT on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions to comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President.

ADJOURNMENT:

*****Next Regular Meeting: THURSDAY, NOVEMBER 9, 2017*****



Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631
Office: (530) 367-2465 Fax: (530) 367-3498
www.foreshillfire.org

DISTRICT BOARD
CHRIS REAMS
PRESIDENT
KEVIN GREENE
VICE PRESIDENT
WALTER REED
DIRECTOR
RICHARD ARTHUR
DIRECTOR
TYLER HARKNESS
DIRECTOR

KIRK KUSHEN
FIRE CHIEF

Minutes of Regular Board of Directors Meeting
Thursday, September 14, 2017
Foresthill Fire Protection District Administration Office
24320 Main St.
Foresthill, CA 95631
Video: <https://vimeo.com/234270213>

President Chris Reams called the meeting to order at 6:00 p.m.

Directors in Attendance: Chris Reams, Kevin Greene, Richard Arthur, Walt Reed and Tyler Harkness.

Directors Absent: None

Staff in Attendance: Chief Kushen and Secretary Metz.

Approval of Agenda:

VP Greene made a motion to approve the agenda as presented. Director Arthur seconds the motion.

Motion carries.

Approval of previous Meeting Minutes:

- VP Greene made a motion to approve the minutes of the August 10th regular meeting and the August 22nd Finance Committee meeting. Director Arthur seconds the motion. Motion carries.

Approval of Financial Report:

- General financial discussion took place. Review of the 16/17 unaudited results were discussed as well as the 17/18 expenses to date.
- VP Greene made a motion to approve the August financials as presented. Director Harkness seconds the motion. Motion carries.

Fire Chief Operations Report:

- Currently working on regional and multi-agency training.
- Working on a Captain's academy. Sierra College reports that there are too many fire agencies looking for academy graduates and not enough candidates.
- The tree mortality grant has a little bit more money left.

Significant Events - August 2017

Strike team Deployment:

Ponderosa Fire, Butte County 7 days
Bally Fire, Santa Clara County 4 day - (2 crew severe poison oak.)
Helena Fire, Trinity County 3 days

Significant calls:

Mosquito Ridge Rd at 43 Road. Pt being driven to town. Met by Medic unit.
Cardiac issue. Up country weather unfavorable to fly Pt – Heavy thunder storm.
Pt transported code 3 to Everybody's LZ and flown to hospital. Receiving critical treatment at hospital within 1 hour of call.
Man caught on fire (set himself on fire) in early morning. Flown to burn unit.

- Special events: Overlook Endurance Run – Foresthill to Auburn 9/30/17
3 prior events were billed and have not paid. \$5,580 due.
- Hazardous Veg Abatement: 1 completed/closed out. 4.75 staff hours / \$19.77 postage
2 in progress various states of completion.
1 new pending initial review.
- Monte Verde: Fire road project (repair and sealing) completed on budget \$9,833. CSA fund not District funds.
- Apparatus: B90 down 24 hours when fan clutch failed. Part not available locally. Next day shipped and repaired.
- Facilities: ST88 Roof. Only 2 proposals returned:
A. Repair a leak \$250 or time and materials. New roof 30 yr. at \$16,330 / 50 yr. at \$21,337. (no vents or gutters)
B. Will not bid repair other than time and materials. New “Life Time” (*prorated after 20yrs*) \$20,839 (new vents and gutters included).

Action Items:

1. Approve Final 2017/2018 Operating Budget.
 - a. Director Arthur made a motion to adopt the 2017/2018 Operating Budget as presented.
 - i. Reams AYE
 - ii. Greene AYE
 - iii. Reed AYE
 - iv. Harkness AYE
 - v. Arthur AYE
 - b. Budget is adopted.
2. Board Approval of Battalion Chief Job Description.
 - a. Director Arthur made a motion to approve the “Temporary” Battalion Chief Job Description as presented. Director Reed seconds the motion. Motion carries.
3. Board Approval to Create a Temporary Battalion Chief Position.
 - a. VP Greene made a motion to create a “Temporary” Battalion Chief position. Director Reed seconds the motion. Motion carries.
 - i. VP Greene asked if the Admin. Office will continue to be open 5 days per week when Johnson goes back to a 48/96 schedule. Chief Kushen reported to the Board that Secretary Metz has requested a 9/80 work schedule. 9 hours per day Mon-Thu, 8 hours on the first Friday of the pay period with the second Friday of the pay period off. President Reams and VP Greene stated that they want the office to be open 5 days/week. After much general discussion on the topic, LTE Sinetos suggested that a note be put on the office door directing the public to Station 88 if they need assistance on a day the office is closed. Reams and Greene stated that they are not opposed to that idea, however, they would prefer that the “off” day be set (i.e. first and third Friday) as opposed to alternating Fridays. This may reduce confusion from the public about office hours.
4. Approve Contract with Placer Hills FPD for Chief Services.

- a. VP Greene made a motion to accept the contract with Placer Hills Fire Protection District for Chief Services from October 1, 2017 through June 30, 2018. Director Arthur seconds the motion. Motion carries.
5. Board Action to Approve the Exploration of Participating in Possible Merger and/or Consolidation with Neighboring Fire District(s).
 - a. President Reams stated the following:
 - i. Placer County has realized that closing stations puts them in a negative financial position.
 - ii. Reams, Gow and Kushen sat in a meeting with County personnel where they were told the County is interested in consolidation.
 - iii. Consolidation will not be possible without substantial funding from the County.
 - iv. Chief Kushen told the County that FFPD is in danger of closing a station later this year (the Finance Committee has already agreed to this).
 - v. Placer County Treasurer Jenine Windeshausen wants to break the consolidation into 2 parts. A short term solution to keep FFPD functioning during the long term solution of consolidation through LAFCO.
 - vi. President Reams stated that Supervisor Montgomery agreed that immediate financial help will be required in order to meet the long term goal of consolidation.
 - b. Chief Kushen stated that consolidation will increase our operational efficiency and interoperability in order to reduce the operational costs while providing a higher level of service. Plan would include an increase in staffing at Foresthill.
 - i. Ambulance and paramedic service will stay in Foresthill.
 - c. Director Arthur made a motion to approve the Exploration of Participating in Possible Merger and/or Consolidation with other Placer County Fire District(s). Director Reed seconds the motion. Motion carries.
6. Adopt Resolution #2017-04, Establish the Foresthill Fire Protection District's Appropriation (Gann) Limit for Fiscal Year 2017-2018.
 - a. VP Greene made a motion to adopt Resolution #2017-04 as presented. Director Arthur seconds the motion.

i. Reams	AYE
ii. Greene	AYE
iii. Reed	AYE
iv. Harkness	AYE
v. Arthur	AYE
 - b. Resolution is adopted.
7. Approve the Construction of a Monument, including Flagpole at Station 90. This Project will be an Eagle Scout Project by Erik Lysen. It will be funded by Donation.
 - a. Erik brought a drawing and gave the Board specifics about his proposed project.
 - b. VP Greene wanted to be clear that no taxpayer funds are being used for this project.

- c. Director Reed made a motion to approve the project as presented. Director Arthur seconds the motion. Motion carries.

Discussion Items: None

Reports:

1. Finance Committee (Reams/Greene)
 - a. None
2. Bureau of Reclamation Funding:
 - a. Director Reed reported that they are taking their plan to BLM next week.
3. Long Range Plan Committee
 - a. No report
4. Firefighter's Association:
 - a. Best garage sale. Net revenue was \$39,237.78.
5. Foresthill & Iowa Hill Fire Safe Council Report:
 - a. None
6. Director's Reports:
 - a. VP Greene asked where the documentation as to how a contract for Chief's services is saving FFPD money. This is necessary for transparency for the public.

Correspondence:

- None

Old Business:

- None

Public Comment:

- President Reams asked all of the Firefighter's to introduce themselves to the audience.

Meeting adjourned by President Reams at 6:44 p.m.

NEXT REGULAR MEETING: THURSDAY, OCTOBER 12, 2017 6:00 P.M.

Respectfully Submitted:



Patrice Metz, Board Secretary



Foresthill
Fire Protection District
Financial Report
September, 2017
Fiscal Year 2017-2018
Month 3
25% FY Elapsed

YTD Budget vs. Actual	1
Fire Facility Fees	7
Ambulance Deposits	8
Check Register	9
Strike Team Report	10
Overtime Reports, PP 18 and PP 19	11
Total Expenses, FM 3:	\$120,875.33

Foresthill Fire Protection District
Budget vs. Actual FM 3
 July 2017-September 2017
 25% FY Elapsed

	<u>Jul '17 - Sep 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
40000 · Tax Income				
40100 · Current Secured Property	0.00	423,864.00	(423,864.00)	0.0%
40200 · Unitary & Op Non-Unitary	0.00	11,319.00	(11,319.00)	0.0%
40300 · Current Unsecured Property	3.64	9,613.00	(9,609.36)	0.04%
40500 · Prior Property Unsecured	0.31	5,000.00	(4,999.69)	0.01%
40700 · Supplemental Property Current	63.93	8,409.00	(8,345.07)	0.76%
40900 · Other	0.00	279.00	(279.00)	0.0%
Total 40000 · Tax Income	67.88	458,484.00	(458,416.12)	0.02%
41100 · Development Fees	13,136.71	60,000.00	(46,863.29)	21.9%
41200 · Direct Charges	0.00	340,379.00	(340,379.00)	0.0%
41700 · Homeowners Prop Tax Reduction	0.00	3,403.00	(3,403.00)	0.0%
41900 · Interest Income				
41910 · Interest - General	680.40	2,500.00	(1,819.60)	27.22%
41920 · Interest - Capital	665.87	2,500.00	(1,834.13)	26.64%
Total 41900 · Interest Income	1,346.27	5,000.00	(3,653.73)	26.93%
42000 · Ambulance Income				
42100 · Service Fees	144,636.29	894,390.00	(749,753.71)	16.17%
42500 · Write Down	(92,745.44)	(656,482.00)	563,736.56	14.13%
42600 · GEMT	0.00	0.00	0.00	0.0%
Total 42000 · Ambulance Income	51,890.85	237,908.00	(186,017.15)	21.81%
43000 · Other Income				
43010 · Grants (Short Term)	17,888.82	17,889.00	(0.18)	100.0%
43100 · Movie Pay & Special Events	0.00	2,000.00	(2,000.00)	0.0%
43200 · Prevention & Inspection Fees	130.00	1,500.00	(1,370.00)	8.67%
43210 · Report & Copy Fees	0.00	250.00	(250.00)	0.0%
43300 · Strike Team Reimbursements	28,955.84	113,411.00	(84,455.16)	25.53%
43500 · Monte Verde Fees	0.00	2,700.00	(2,700.00)	0.0%
Total 43000 · Other Income	46,974.66	137,750.00	(90,775.34)	34.1%
Total Income	113,416.37	1,242,924.00	(1,129,507.63)	9.13%
Gross Profit	113,416.37	1,242,924.00	(1,129,507.63)	9.13%
Expense				
51001 · Salaries & Wage(Administration)				
160 · Administrative Wages	6,390.00	31,200.00	(24,810.00)	20.48%
165 · Employee Benefits				

Foresthill Fire Protection District
Budget vs. Actual FM 3
 July 2017-September 2017
 25% FY Elapsed

	<u>Jul '17 - Sep 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
107 - Training	275.00	2,100.00	(1,825.00)	13.1%
155 - Payroll Taxes	16,407.23	60,000.00	(43,592.77)	27.35%
991 - Vacation & Sick	7,627.28	27,561.00	(19,933.72)	27.67%
993 - Medical Health & 457 Plan	19,711.29	45,600.00	(25,888.71)	43.23%
Total 165 - Employee Benefits	44,020.80	135,261.00	(91,240.20)	32.55%
Total 51001 - Salaries & Wage(Administration)	50,410.80	166,461.00	(116,050.20)	30.28%
51002 - Salaries & Wages (Fire & Ambul)				
102 - Lieutenants	26,162.65	124,391.00	(98,228.35)	21.03%
103 - EMS Captain	9,849.83	0.00	9,849.83	100.0%
104 - Captains	27,544.08	165,000.00	(137,455.92)	16.69%
105 - Part-Time Daily Staffing	13,404.15	75,000.00	(61,595.85)	17.87%
106 - Pay Per Call/Resident Stipend	850.00	2,000.00	(1,150.00)	42.5%
109 - Limited Term Employee	22,756.15	109,869.00	(87,112.85)	20.71%
154 - Prevention	0.00	0.00	0.00	0.0%
161 - Overtime Fire & Ambulance	56,367.20	100,000.00	(43,632.80)	56.37%
171 - Out of Class Pay	0.00	6,000.00	(6,000.00)	0.0%
176 - Instructor - American Health	0.00	0.00	0.00	0.0%
Total 51002 - Salaries & Wages (Fire & Ambul)	156,934.06	582,260.00	(425,325.94)	26.95%
51005 - Salaries & Wages (Strike Team)				
172 - Strike Team Labor	14,282.38	26,000.00	(11,717.62)	54.93%
174 - Stipend - Backfill	371.83	900.00	(528.17)	41.31%
177 - Strike Team - Overtime	28,104.26	41,000.00	(12,895.74)	68.55%
Total 51005 - Salaries & Wages (Strike Team)	42,758.47	67,900.00	(25,141.53)	62.97%
51315 - Workers Comp Insurance				
108 - FDAC-FASIS	16,152.00	64,608.00	(48,456.00)	25.0%
Total 51315 - Workers Comp Insurance	16,152.00	64,608.00	(48,456.00)	25.0%
62000 - Services & Supplies (Fire)				
110 - Cleaning Supplies	886.90	3,500.00	(2,613.10)	25.34%
111 - EMS Supplies	0.00	0.00	0.00	0.0%
190 - Small Tools and Equipment	1,354.90	3,000.00	(1,645.10)	45.16%
Total 62000 - Services & Supplies (Fire)	2,241.80	6,500.00	(4,258.20)	34.49%
62001 - Services & Supplies (Ambulance)				
203 - EMS Equipment	0.00	3,000.00	(3,000.00)	0.0%
204 - EMS Supplies	5,498.67	35,000.00	(29,501.33)	15.71%
Total 62001 - Services & Supplies (Ambulance)	5,498.67	38,000.00	(32,501.33)	14.47%

Foresthill Fire Protection District
Budget vs. Actual FM 3
 July 2017-September 2017
 25% FY Elapsed

	<u>Jul '17 - Sep 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
62140 - General Liability Insurance				
112 - Atwood Insurance	0.00	18,000.00	(18,000.00)	0.0%
Total 62140 - General Liability Insurance	<u>0.00</u>	<u>18,000.00</u>	<u>(18,000.00)</u>	<u>0.0%</u>
62290 - Fleet Maintenance (Fire)				
115 - Fire Dist. Parts & Repair				
115-1 - Brush 90-50905	2,525.33			
115-2 - Brush 88-050906	1,156.55			
115-3 - Engine 88-24483	2,039.31			
115-6 - BATT88-77885	318.79			
115 - Fire Dist. Parts & Repair - Other	0.00	23,000.00	(23,000.00)	0.0%
Total 115 - Fire Dist. Parts & Repair	<u>6,039.98</u>	<u>23,000.00</u>	<u>(16,960.02)</u>	<u>26.26%</u>
116 - Fire District Tires	0.00	6,000.00	(6,000.00)	0.0%
Total 62290 - Fleet Maintenance (Fire)	<u>6,039.98</u>	<u>29,000.00</u>	<u>(22,960.02)</u>	<u>20.83%</u>
62291 - Fleet Maintenance (Ambulance)				
208 - Ambulance Parts & Repairs				
208-1 - Medic 90-96074	312.94			
208-3 - Medic 89-01747	6,460.54			
208 - Ambulance Parts & Repairs - Other	0.00	6,200.00	(6,200.00)	0.0%
Total 208 - Ambulance Parts & Repairs	<u>6,773.48</u>	<u>6,200.00</u>	<u>573.48</u>	<u>109.25%</u>
209 - Ambulance Tires	0.00	2,800.00	(2,800.00)	0.0%
Total 62291 - Fleet Maintenance (Ambulance)	<u>6,773.48</u>	<u>9,000.00</u>	<u>(2,226.52)</u>	<u>75.26%</u>
62405 - Maintenance Buildings				
117 - Fire #88	1,042.91	2,000.00	(957.09)	52.15%
118 - Fire #89	207.00	500.00	(293.00)	41.4%
119 - Fire #90	302.83	2,000.00	(1,697.17)	15.14%
120 - District Office	179.70	1,000.00	(820.30)	17.97%
133 - Station Equip & Furniture	0.00	1,000.00	(1,000.00)	0.0%
Total 62405 - Maintenance Buildings	<u>1,732.44</u>	<u>6,500.00</u>	<u>(4,767.56)</u>	<u>26.65%</u>
62439 - Professional Dues				
122 - Placer County Chiefs Assoc.	0.00	360.00	(360.00)	0.0%
123 - Health & Fitness Program	0.00	1,800.00	(1,800.00)	0.0%
124 - Subscriptions	0.00	0.00	0.00	0.0%
126 - Arson Task Force	100.00			
Total 62439 - Professional Dues	<u>100.00</u>	<u>2,160.00</u>	<u>(2,060.00)</u>	<u>4.63%</u>

Foresthill Fire Protection District
Budget vs. Actual FM 3
 July 2017-September 2017
 25% FY Elapsed

	<u>Jul '17 - Sep 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
62508 · County Direct Charges				
135 · Assessment Collection Charges	0.00	3,500.00	(3,500.00)	0.0%
163 · Election Charges	0.00	0.00	0.00	0.0%
Total 62508 · County Direct Charges	<u>0.00</u>	<u>3,500.00</u>	<u>(3,500.00)</u>	<u>0.0%</u>
62517 · 126 Senate Bill 2557	0.00	8,361.00	(8,361.00)	0.0%
69800 · Uncategorized Expenses	86.21			
69801 · Strike Team				
305 · Travel Expense	659.55			
Total 69801 · Strike Team	<u>659.55</u>			
72523 · Office Expenses				
127 · Postal Expense	56.70	500.00	(443.30)	11.34%
128 · Specialized Printing	35.08	1,500.00	(1,464.92)	2.34%
129 · Copier Lease	1,471.77	5,000.00	(3,528.23)	29.44%
130 · Office Equipment & Toner	0.00	125.00	(125.00)	0.0%
131 · Computer Equipment	0.00	1,000.00	(1,000.00)	0.0%
138 · Meeting Expense	0.00	200.00	(200.00)	0.0%
212 · Office Supplies	192.74	1,500.00	(1,307.26)	12.85%
Total 72523 · Office Expenses	<u>1,756.29</u>	<u>9,825.00</u>	<u>(8,068.71)</u>	<u>17.88%</u>
72555 · Professional Services (Fire)				
132 · Legal Services	168.00	7,000.00	(6,832.00)	2.4%
134 · CPA Audit	0.00	4,850.00	(4,850.00)	0.0%
136 · Sun Pro Lic	0.00	2,155.00	(2,155.00)	0.0%
137 · Radio Equipment & Repair	0.00	2,000.00	(2,000.00)	0.0%
139 · Prevention Supplies	0.00	0.00	0.00	0.0%
140 · Educational Materials	0.00	0.00	0.00	0.0%
153 · Occu-Med	0.00	1,000.00	(1,000.00)	0.0%
157 · Banking Fee's & Check's	172.71	800.00	(627.29)	21.59%
164 · Accounting Services	960.00	4,800.00	(3,840.00)	20.0%
167 · Payroll Processing Fees	0.00	4,000.00	(4,000.00)	0.0%
168 · Information Technology	1,650.00	7,000.00	(5,350.00)	23.57%
169 · Fire Chief Contract Services	22,249.99	57,000.00	(34,750.01)	39.04%
180 · Ladder Testing	626.80	500.00	126.80	125.36%
181 · eDispatch	948.00	1,000.00	(52.00)	94.8%
183 · TargetSolutions	0.00	4,000.00	(4,000.00)	0.0%
184 · Scheduling/Payroll Software	0.00	2,000.00	(2,000.00)	0.0%
185 · Promotional Testing Expense	0.00	1,000.00	(1,000.00)	0.0%
188 · Bauer Compressors	417.20	1,500.00	(1,082.80)	27.81%
Total 72555 · Professional Services (Fire)	<u>27,192.70</u>	<u>100,605.00</u>	<u>(73,412.30)</u>	<u>27.03%</u>

Foresthill Fire Protection District
Budget vs. Actual FM 3
 July 2017-September 2017
 25% FY Elapsed

	<u>Jul '17 - Sep 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
72556 - Professional Service(Ambulance)				
211 - Wittman Receivable Refund	2,543.11	2,544.00	(0.89)	99.97%
213 - DMV Licensing	0.00	5,000.00	(5,000.00)	0.0%
214 - Physio Control	0.00	3,950.00	(3,950.00)	0.0%
222 - Banking Fee's & Checks	123.98	450.00	(326.02)	27.55%
223 - SSV Service Charges	778.00	750.00	28.00	103.73%
226 - Wittman Billing Services	4,844.55	20,000.00	(15,155.45)	24.22%
Total 72556 - Professional Service(Ambulance)	8,289.64	32,694.00	(24,404.36)	25.36%
82770 - Fuel for Equipment				
141 - Fuel	5,405.07	25,000.00	(19,594.93)	21.62%
Total 82770 - Fuel for Equipment	5,405.07	25,000.00	(19,594.93)	21.62%
82840 - Safety Clothes & Uniforms				
142 - Safety Clothing & Equipment	0.00	10,000.00	(10,000.00)	0.0%
143 - Fire Uniforms	522.19	7,000.00	(6,477.81)	7.46%
Total 82840 - Safety Clothes & Uniforms	522.19	17,000.00	(16,477.81)	3.07%
82844 - Training (Fire)				
144 - Fire Related Training	0.00	3,000.00	(3,000.00)	0.0%
145 - Training Equip. & Supplies	287.21			
146 - Certification & Licensing	284.00	0.00	284.00	100.0%
Total 82844 - Training (Fire)	571.21	3,000.00	(2,428.79)	19.04%
82845 - Training (Ambulance)				
224 - Certification & Licensing	250.00	500.00	(250.00)	50.0%
233 - EMS Training	0.00	500.00	(500.00)	0.0%
Total 82845 - Training (Ambulance)	250.00	1,000.00	(750.00)	25.0%
82965 - Utilities				
148 - P G & E	3,970.75	10,000.00	(6,029.25)	39.71%
149 - Propane	0.00	3,800.00	(3,800.00)	0.0%
150 - Telephone & Cell Phones				
Admin	236.15			
FS 88	152.31			
FS 90	147.31			
150 - Telephone & Cell Phones - Other	2,312.05	11,000.00	(8,687.95)	21.02%
Total 150 - Telephone & Cell Phones	2,847.82	11,000.00	(8,152.18)	25.89%
151 - Water				
151-1 - Admin	81.46			

Foresthill Fire Protection District Budget vs. Actual FM 3

July 2017-September 2017

25% FY Elapsed

	<u>Jul '17 - Sep 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
151-2 · FS 89	85.26			
151-3 · Gold St. Stand Pipe	147.11			
151-4 · FS 88	84.02			
151-5 · FS 90	88.70			
151 · Water - Other	1,157.65	6,000.00	(4,842.35)	19.29%
Total 151 · Water	<u>1,644.20</u>	<u>6,000.00</u>	<u>(4,355.80)</u>	<u>27.4%</u>
Total 82965 · Utilities	8,462.77	30,800.00	(22,337.23)	27.48%
83547 · LAFCO				
152 · LAFCO	0.00	854.00	(854.00)	0.0%
Total 83547 · LAFCO	<u>0.00</u>	<u>854.00</u>	<u>(854.00)</u>	<u>0.0%</u>
84450 · Capitol Purchases	0.00	60,000.00	(60,000.00)	0.0%
Total Expense	<u>341,837.33</u>	<u>1,283,028.00</u>	<u>(941,190.67)</u>	<u>26.64%</u>
Net Ordinary Income	<u>(228,420.96)</u>	<u>(40,104.00)</u>	<u>(188,316.96)</u>	<u>569.57%</u>
Transfer from 33100 General Reserves		40,104.00		
Net Income	<u><u>(228,420.96)</u></u>	<u><u>0.00</u></u>	<u><u>(228,420.96)</u></u>	<u><u>100.0%</u></u>

FFPD ASSESSMENT FEES
2017-2018

Receipt #	Date Paid	Amount	PAS Date	APN	Year to Date	Balance
BALANCE FORWARD						\$ 158,554.96
1457	7/24/2017	\$ 3,641.38	7/27/2017	257-270-002-000	\$ 3,641.38	
						\$ 162,196.34
1458	7/31/2017	\$ 2,328.00	8/2/2017	073-350-015-000	\$ 5,969.38	
						\$ 164,524.34
1459	7/31/2017	\$ 1,179.52	8/2/2017	258-200-044-000	\$ 7,148.90	
						\$ 165,703.86
Interest	7/31/2017	\$ 209.49			\$ 7,358.39	\$ 165,913.35
1460	8/4/2017	\$ 907.92	8/15/2017	258-130-049-000	\$ 8,056.82	
						\$ 166,821.27
1461	8/8/2017	\$ 2,163.10	8/15/2017	257-240-045-000	\$ 10,219.92	
						\$ 168,984.37
1462	8/10/2017	\$ 996.19	8/15/2017	257-140-003-000	\$ 11,216.11	
						\$ 169,980.56
Interest	8/31/2017	\$ 209.01			\$ 11,425.12	\$ 170,189.57
1463	9/1/2017	\$ 155.20	9/15/2017	073-390-074-000	\$ 11,371.31	
						\$ 170,344.77
1464	9/8/2017	\$ 2,037.00	9/15/2017	007-110-027-000	\$ 13,408.31	
						\$ 172,381.77
1464	9/22/2017	\$ 772.12		064-160-010-000	\$ 14,180.43	
						\$ 173,153.89

Foresthill Fire Protection District
Ambulance Deposit Detail
September 2017

Date	Account	Amount
09/02/2017	13200 · Bank - Ambulance Billing	\$ 726.05
09/07/2017	13200 · Bank - Ambulance Billing	\$ 1,333.63
09/07/2017	13200 · Bank - Ambulance Billing	\$ 3,327.63
09/11/2017	13200 · Bank - Ambulance Billing	\$ 3,110.00
09/12/2017	13200 · Bank - Ambulance Billing	\$ 900.35
09/18/2017	13200 · Bank - Ambulance Billing	\$ 6,754.43
09/20/2017	13200 · Bank - Ambulance Billing	\$ 476.68
09/21/2017	13200 · Bank - Ambulance Billing	\$ 11,323.62
09/26/2017	13200 · Bank - Ambulance Billing	\$ 3,009.40
09/26/2017	13200 · Bank - Ambulance Billing	\$ 3,815.75
09/28/2017	13200 · Bank - Ambulance Billing	\$ 440.10
		\$ 35,217.64

Foresthill Fire Protection District
WFB Check Register
September 2017

Date	Num	Name	Paid Amount
09/08/2017	EFT	Verizon	\$ 135.35
09/08/2017	EFT	Universal Premium Fleet Card	\$ 560.54
09/08/2017	EFT	Aflac	\$ 319.40
09/18/2017	EFT	Universal Premium Fleet Card	\$ 899.72
09/18/2017	EFT	Sierra MSP, LLC	\$ 450.00
09/18/2017	EFT	PG&E	\$ 1,140.33
09/08/2017	11916	International Assn. of FF Local 3800	\$ 1,900.00
09/08/2017	11918	Grants Hardware & Plumbing	\$ 100.84
09/08/2017	11919	Addison Gibson	\$ 200.00
09/08/2017	11920	Arrow International, Inc.	\$ 1,179.75
09/08/2017	11921	Bauer Compressors	\$ 417.20
09/08/2017	11922	California Choice	\$ 2,077.75
09/08/2017	11923	CIT	\$ 107.26
09/08/2017	11924	Daniel Rotheram	\$ 100.00
09/08/2017	11925	EverBank	\$ 196.52
09/08/2017	11926	Foresthill PUD	\$ 567.77
09/08/2017	11927	Matt Jelle	\$ 250.00
09/08/2017	11928	Ronks Service Inc.	\$ 1,212.94
09/08/2017	11929	Scott Technology Group	\$ 52.91
09/08/2017	11930	Sebastian Telephone	\$ 487.69
09/08/2017	11931	Wittman Enterprises, LLC	\$ 972.01
09/08/2017	11932	Eric Reams	\$ 1,153.25
09/08/2017	11933	Penguin Management, Inc.	\$ 948.00
09/19/2017	11934	Alta Saw & Mower	\$ 53.09
09/19/2017	11935	Clark Pest Control	\$ 291.00
09/19/2017	11936	Dial Long Distance Inc.	\$ 75.56
09/19/2017	11937	Foresthill Garage, Inc.	\$ 305.29
09/19/2017	11938	Foresthill Valero	\$ 332.54
09/19/2017	11939	Inland Business Systems	\$ 68.52
09/19/2017	11940	Placer County Tax Collector	\$ 28.28
09/19/2017	11941	Placer Hills Fire District	\$ 17,499.99
09/19/2017	11942	Robinson Grading & Paving	\$ 9,833.00
09/19/2017	11943	Ronks Service Inc.	\$ 5,620.41
09/19/2017	11944	Sutter Medical Foundation	\$ 142.00
09/19/2017	11945	Wittman Enterprises, LLC	\$ 1,732.10
09/20/2017	11946	River View International	\$ 4,241.92
			\$ 55,652.93

Strike Team
Reimbursement Report
FY 2017/2018

Fire Name	# Hours	# Personnel	Personnel Total	Engine Hours	Engine Reimb.	Admin. Surcharge	Total Reimb.	Invoice Rec'd Date	Date Payment Rec'd.
Winters	52.75	3	\$ 5,567.93	36.75	\$ 2,940.00	\$ 850.79	\$ 9,358.72	8/31/2017	
Garza	493.5	3	\$ 17,363.49	112.00	\$ 8,960.00	\$ 2,632.35	\$ 28,955.84	10/2/2017	
Detweiler	260.00	3	\$ 27,443.82	170.25	\$ 13,716.00	\$ 4,115.98	\$ 45,275.80	10/6/2017	
Jacksonville	42.00	3	\$ 4,433.95	32.00	\$ 2,560.00	\$ 699.40	\$ 7,693.35		
Ponderosa	91.50	3	\$ 9,659.67	64.00	\$ 5,120.00	\$ 1,477.97	\$ 16,257.64		
Bally	47.00	3	\$ 4,961.79	32.00	\$ 2,560.00	\$ 752.18	\$ 8,273.97		
Helena	57.50	3	\$ 6,070.26	41.50	\$ 3,320.00	\$ 939.03	\$ 10,329.29		
			\$ 75,500.91		\$ 39,176.00		\$ 126,144.60		

Patrice's best guess

PP 18
Board OT Report
08/19 - 09/01/2017

Total Hours	Reason
24	Strike Team
24	Strike Team
12	Sick Call
24	Unpaid Absence
24	Strike Team
24	Strike Team
11	Backfill Strike Team
9	Backfill Strike Team
12.5	Strike Team
24	Strike Team
24	Strike Team
3	Sick Call
16	Backfill Strike Team
14	FLSA Hours
24	FLSA Hours
24	No P/T Available
15	Backfill Strike Team
24	No P/T Available
16	Backfill Strike Team
24	Backfill Strike Team
14	FLSA Hours
<u>386.5</u>	\$9,901.50

PP 19
 9/2 - 9/15/2017
 Board OT Report

Total Hours	Reason
24	Strike Team
24	Strike Team
24	Strike Team
24	Strike Team
24	Strike Team
24	Strike Team
12.67	FLSA
24	Strike Team
24	Strike Team
24	Strike Team
24	Strike Team
24	Strike Team
24	Strike Team
12.67	FLSA
24	Strike Team Backfill
24	Strike Team Backfill
24	Strike Team Backfill
12.67	FLSA
14	Strike Team
24	Strike Team
24	Strike Team
24	Strike Team
24	Strike Team
12	Strike Team
24	No P/T Available
24	No P/T Available
24	Strike Team Backfill
12.67	FLSA
14	Strike Team Backfill
14	No other staff available
14	FLSA
24	FLSA
24	FLSA
24	FLSA
24	Strike Team Backfill
24	No P/T Available
24	No P/T Available
12.67	FLSA
24	Strike Team Backfill
24	Strike Team Backfill
24	Strike Team Backfill
12.67	FLSA
14	FLSA
24	FLSA
24	FLSA
<u>936.02</u>	\$22,321.62

**FORESTHILL FIRE DISTRICT
CALL BREAKDOWN 2017**

2017	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	%
Animal Rescue	1	0	0	0	0	0	0	0	0				1	0.2%
Structure Fire	0	0	1	1	1	1	0	2	0				6	1.3%
Chimney Fire	2	0	0	0	0	0	0	0	0				2	0.4%
Cooking Fire	0	0	0	0	0	0	0	2	1				3	0.6%
Vehicle Fire	0	0	0	0	0	2	0	0	0				2	0.4%
Vegetation Fire	0	0	0	0	2	1	1	4	0				8	1.7%
Burn Pile/trash/dumpster	0	0	0	0	1	1	0	0	0				2	0.4%
Mutual/Auto Aid/Strike	0	0	0	0	0	0	0	0	0				0	0.0%
Medical Aid	38	26	24	47	40	53	39	30	40				337	70.4%
Transports	23	21	16	31	22	41	30	21	28				233	60.5%
Vehicle Accidents	1	0	0	0	0	1	0	3	2				7	1.5%
Hazardous Leak/explosion	1	1	0	0	1	1	1	2	1				8	1.7%
Hazardous Lines/Electrical	4	2	0	1	0	0	0	0	0				7	1.5%
Public Assist	6	2	10	8	2	3	3	5	1				40	8.4%
Smoke/Unauthorized burn	0	0	1	0	2	4	5	2	2				16	3.3%
Hasty Search	0	0	0	0	0	0	0	0	0				0	0.0%
False Alarm	6	0	1	1	0	0	1	0	2				11	2.3%
Smoke detector no fire	0	0	0	0	0	0	0	0	0				0	0.0%
Severe Weather	0	0	0	1	0	0	0	0	0				1	0.2%
Other or Cancelled en Route	1	1	0	6	2	8	5	4	1				28	5.8%
Totals	60	32	37	65	51	75	55	54	50	0	0	0	479	



Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631

Office: (530) 367-2465 Fax: (530) 367-3498

www.foresthillfire.org

DISTRICT BOARD

CHRIS REAMS

PRESIDENT

KEVIN GREENE

VICE PRESIDENT

WALTER REED

DIRECTOR

RICHARD ARTHUR

DIRECTOR

TYLER HARKNESS

DIRECTOR

KIRK KUSHEN

FIRE CHIEF

October 9, 2017

To: Board of Directors

Fr: Patrice Metz

Cc: Chief Kushen

Re: Staff Report Regarding Unpermitted Ag. Bldg. Request for DEVFEE Reduction or Waiver

BACKGROUND INFORMATION:

Sometime in mid-September, FFPD resident, Michael Maguire, 5420 McKeon Ponderosa Wy., had his solar panel contractor come into the administration office to pay development fees on a previously unpermitted agriculture building. According to Mr. Maguire's contractor the building has been in place for at least 30 years. It wasn't until after the installation of solar panels onto the building that Placer County notified Mr. Maguire that he needs to get a permit for the building before they will do the final inspection on the solar panels. The Ag. Building is >2000 sq. /ft.

STAFF RESEARCH:

FFPD's current *Fire Facilities Impact Report* dated February 25, 2008 lists 4 types of land uses and their established fees:

- Residential \$.97/sq. ft.
- Commercial \$1.49/sq. ft.
- Office \$1.13/sq. ft.
- Industrial \$.67/sq. ft.

There isn't a specific fee for Ag. Buildings. The report further states that some property may include more than one use type. In these cases the cost would be calculated at the higher fee.

SEE STATEMENT FROM MR. MAGUIRE.

ACTION ITEM #2 10/12/2017

To the Foresthill Fire Protection Board,

Thank you for your time. I started a project putting solar panels on my barn back in May. I live at 5420 Mckeon Ponderosa way. The installation was given the go ahead by the county. The company installing was local NuSolar. After completion, county then said building needed to be permitted as an Ag building, despite being listed as an outbuilding on records/real estate transactions. Barn was originally built in 1986 by the original property owner-not permitted per county records. At this point I have done everything required, including plans drawn up, plumbing and electrical cleared. The Foresthill Fire District sign off, was the last requirement before permit issued. This district does not have an Ag building fee, only residential and industrial. The initial quoted fee was for residential, 98 cents/sq ft , for a 30 year old barn. I ask the board to review the charge for my Ag building and place a fee in line with local districts. I have spoke to local fire districts regarding Ag building fees. Placer Hills Fire, Georgetown Fire, and El Dorado Fire; all do not charge for Agricultural buildings.

Thank You, Michael Maguire